



**City of Portola**  
**Minutes**  
**Regular Meeting**  
**September 13, 2023 06:00 PM**  
**35 Third Ave Portola, 96122**  
<https://www.cityofportola.com/>

**1. Call to Order**

The meeting was called to order at 6:00 pm by Mayor Bill Powers.

**A. Pledge of Allegiance**

Lead by Mayor Bill Powers

**B. Roll Call**

Present: Mayor Bill Powers, Mayor Pro Tem Pat Morton, Councilmember Stan Peiler, Councilmember Jim Murphy

Absent: Councilmember Leah Turner

Staff Present: Deputy City Clerk - Jason Shaw, Financial Officer Susan Scarlett, City Attorney - Steve Gross (remotely), Engineer - Dan Bastian

**2. Public Comments**

There were no public comments.

**3. CITY COMMUNICATIONS**

**A. City Council Communications / Committee Reports**

Councilmember Leah Turner was absent.

Councilmember Jim Murphy: Attended the recent SCORE board meeting. SCORE is working with a law firm to do onsite training for elected officials and staff in October on effective governance.

Councilmember Stan Peiler: Nothing to report but praised the efforts of City Staff for cleaning up around the stop signs and repainting the roads and crosswalks. Also, praised the work done on Joy Street.

Mayor Pro Tem Pat Morton: Nothing to report but praised the work done on Joy Street.

Mayor Bill Powers: Attended the recent Airport Land Use Commission meeting and will be attending the County Transportation Commission meeting next Monday. At the Nakoma Resort, was able to meet with Representative Kevin Kiley to discuss local issues.

Finally, mentioned the Highway 70 Cromberg project will be starting soon.

**B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report**

No Fire Report.

No Sheriff's Report.

Miki Brown Air Quality: Targeted airshed grant funds are now completely spent. With this grant, 539 wood stove change outs have been completed and 55 wood sheds built. Also, approximately 120 chimney sweep vouchers have been redeemed. All recent and new wood stove applicants are looking at a spring installation date due to the current backlog by the installers.

**C. City Manager Report**

No Report.

4. **Consent Agenda**

- A. **Claims**- Adopt Resolution No. 2559 authorizing payment of claims for the period of August 24, 2023 through September 13, 2023 -Payroll: \$39,452.85 Total: \$39,452.85 Payroll Check Run #17299-17306
- B. Approval of the Minutes from 8-23-23

No public comments.

Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Jim Murphy. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Jim Murphy** Absent **Councilmember Leah Turner**

5. **Contract 22 - Portola STIP - North Loop Phase 1 Progress Payment No. 4**

Engineer Dan Bastian explained the purpose of this payment. Most of the work has now been completed and this represents the bulk of the project's total cost. 100% of this cost is reimbursable. The next payment will be mostly change orders and have to do with signage.

Motion by Mayor Pro Tem Pat Morton to approve the North Loop Phase 1 Progress Payment No. 4 in the amount of \$1,183,253.52.

Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Stan Peiler. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Jim Murphy** Absent **Councilmember Leah Turner**

6. **Adjournment**

Meeting adjourned by Mayor Bill Powers at 6:24 PM.