

# CITY OF PORTOLA

## CITY COUNCIL REGULAR MEETING AGENDA

**Regular Meeting**  
**Wednesday, February 28<sup>th</sup>, 2018**  
**6:00 p.m.**



**City Hall Council Chambers**  
**35 Third Avenue**  
**Portola, CA 96122**

### Councilmembers

Mayor Pat Morton  
Mayor Pro Tem Tom Cooley  
Councilmember Bill Powers  
Councilmember Phil Oels  
Councilmember Debra Reynolds

### City Staff

City Manager Robert Meacher  
Public Works Director Todd Roberts  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
City Clerk Melissa Klundby

### **Remote Telephonic Location**

The Inn at Dauphin Island  
1801 Bienville Blvd #310  
Dauphin Island AL 36528

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The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT CALENDAR:** These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com)

**CITY COUNCIL AGENDA  
REGULAR MEETING  
February 28th, 2018  
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

**5. CITY COMMUNICATIONS**

**A. City Council Communications/Committee Reports**

**B. Staff Communications**

**6. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. **Minutes** – Adopt the minutes of the City Council regular meeting held on February 14, 2018.
- B. **Claims** – Adopt Resolution No. 2341 authorizing payment of claims for the period of February 9, 2018 through February 23, 2018.

**7. PRESENTATIONS**

**Proclamation** - A Proclamation of Appreciation to the Graeagle Fire Protection District by the City Council of the City of Portola.

**Proclamation** - A Proclamation of Appreciation to Henry Johnson for his years of Service with the Portola Volunteer Fire Department, by the City Council of the City of Portola.

**Proclamation** - A Proclamation of Appreciation to Greg Ramelli for his years of Service with the Portola Volunteer Fire Department, by the City Council of the City of Portola.

## 8. ORDER OF BUSINESS

- A. **Sierra Buttes Trails Stewardship**- Receive a presentation from the Sierra Buttes Trails Stewardship and review request for funding partnership on outdoor events in the Portola City park for June 2<sup>nd</sup>, 2018. Discussion and/or possible action.
- B. **Public Participation Meeting** - Public participation and general discussion and input for the 5<sup>th</sup> Cycle Housing Element Update. Discussion and/or possible action.
- C. **Public Hearing, Resolution 2342** – Receive Public Comment and Consider Resolution 2342- A Resolution of the City Council of the City of Portola for Grant closeout of Community Development Block Grant Closeout, CDBG-12-8409, ADA Public Parks Restroom Facilities and the Plumas County Resources and Crisis Intervention Center. Discussion and/or possible action.
- D. **Property Lease with Purchase Option for Off Highway Vehicle Grant** – Review Land Lease with Purchase option for property owned by Eastern Plumas Health Care in coordination with OHV grant. Discussion and/or possible action.
- E. **Ordinance 348**- Consider Adoption of Ordinance 348, An Ordinance of the City of Portola, County of Plumas Amending Chapter 8.04 of the City of Portola Municipal Code Providing for regulation of Solid Waste Collection and Recycling. Discussion, possible action.
- F. **Public Works Equipment Purchase** – Review public works projects and FEMA funding for the 2017 Winter Storm Event Cleanup. Discuss purchase of equipment to begin road repairs. Discussion, possible action.

## 9. CLOSED SESSION

None

## 10. ADJOURNMENT