



**City of Portola
Minutes
Regular Meeting
September 28, 2022 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Pat Morton • Mayor Pro Tem Tom Cooley • Councilmember Phil Oels • Councilmember Stan Peiler • Councilmember Bill Powers

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Pledge of Allegiance
Lead by Mayor Pat Morton

B. Roll Call
Present: Mayor Pat Morton, Councilmember Phil Oels, Councilmember Bill Powers
Absent: Mayor Pro Tem Tom Cooley, Councilmember Stan Peiler
Staff Present:

Interim City Manager Jon Kennedy, Finance Officer Susan Scarlett, and Deputy City Clerk Jason Shaw

2. Public Comments

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "**PUBLIC COMMENT**" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

There were no public comments.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Councilmember Phil Oels reported that he attended and promoted the recent Burn Wise event.

Councilmember Bill Powers reported that he attended a recent meeting of the Transportation Commission, and a well presented event at the Veteran's Hall.

Mayor Pat Morton reported that she attended a meeting of the Local Emergency Services Study Group, and the Eastern Plumas Angel Tree Program.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

There were no staff communications.

Beckwourth Fire Department answered a total of twenty eight calls during the month of August. Seven calls were for the Beckwourth division and twenty one in Portola.

The Sheriff's Department had nothing to report this month.

For Air Quality, Mikki Brown reported the recent Burn Wise event was a good success.

The program still contains about nine million dollars in grant funds. Mikki thanked Bill and Phil for attending and promoting the Burn Wise event.

C. City Manager Report

Interim City Manager Jon Kennedy reported there were nine more properties to add to the community cleanup program list since the last meeting.

4. **Resolution No 2527 Concerning COVID Remote Meetings** Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Councilmember Phil Oels** Aye **Councilmember Bill Powers**
Absent **Mayor Pro Tem Tom Cooley** Absent **Councilmember Stan Peiler**

Phil Oels noted that it's still around. There were no public comments.

5. **Consent Agenda**

- A. **Claims-** Adopt Resolution No. 2528 authorizing payment of claims for the period of August 25th, 2022 through September 28th, 2022

Accounts Payable: \$ 113,836.52

Payroll: \$ 51,919.37

Total: \$ 165,755.89

Payroll Checks 17180-17194

AP Run Checks 44200-44285

Voided Checks 44127,44129,44177

- B. Approval of August 24, 2022 Minutes, Approval of June 08, 2022 Minutes, and Approval of March 09, 2022 Minutes

Councilmember Phil Oels motioned to approve. A second was made by Councilmember Bill Powers. The roll call vote:

Aye **Mayor Pat Morton** Aye **Councilmember Phil Oels** Aye **Councilmember Bill Powers**
Absent **Mayor Pro Tem Tom Cooley** Absent **Councilmember Stan Peiler**

There were no public comments.

6. **2021-2022 Fiscal year** Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Councilmember Phil Oels** Aye **Councilmember Bill Powers**
Absent **Mayor Pro Tem Tom Cooley** Absent **Councilmember Stan Peiler**

The Council received a report regarding updates to Financial Statements for the 2021-2022 Fiscal Year. Budget amendments already approved and additional amendments and information on transfers to "set asides" were reviewed and approved.

7. **Auditors** Councilmember Phil Oels motioned to approve. A second was made by Councilmember Bill Powers. The roll call vote:

Aye **Mayor Pat Morton** Aye **Councilmember Phil Oels** Aye **Councilmember Bill Powers**
Absent **Mayor Pro Tem Tom Cooley** Absent **Councilmember Stan Peiler**

The city received a three year proposal for audit and financial statement work from the firm of CliftonLarsonAllen LLP.

Financial Officer Susan Scarlett recommended strongly to keep the current auditors as they are experts in their field and the actual persons conducting the audit typically change every two years.

City Attorney Steve Gross confirmed the City is in compliance, citing government code 12410.6, with regard to retaining the current auditors for another 3 years.

8. Closed Session

No action was taken in closed session.

9. Adjournment

Meeting was Adjourned by Mayor Morton at 6: 35 PM