

CITY OF PORTOLA FINANCE & ADMINISTRATION COMMITTEE

Tom Cooley

Pat Morton

AGENDA SPECIAL MEETING

August 4th, 2017
2:00 pm

Portola City Hall
35 Third Avenue, Portola

1. Call To Order
2. Roll Call
3. Order of Business
 - A. **Personnel Policy**- Review and discuss City of Portola Personnel Policy updates and additions. Discussion, possible recommendation to City Council.
 - B. **Review City Council Vacancy Process**- Review the process for interviewing interested candidates in filling the vacancy on the City Council and discussion of draft questions for interested candidates. Discussion, possible recommendation to City Council.
 - C. **Portola Volunteer Fire Department**- Discussion and review of the Fire Department Budget, staffing, and policies and procedures. Discussion, possible recommendation to City Council.
4. Adjourn