

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday January 25, 2012
7:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Juliana Mark
Mayor Pro Tem John Larrieu
Councilmember William Weaver
Councilmember Curt McBride
Councilmember Dan Wilson

Staff

City Manager Leslie Tigan
City Attorney Steve Gross
Finance Officer Susan Scarlett
City Clerk Leslie Tigan
Planner Karen Downs

For additional information visit the City of Portola Web Page
www.ci.portola.ca.us

View Portola City Council meetings on Charter Cable Channel 37

Wednesday Meetings air on the following
Sunday at 7:00 p.m.
Monday at 3:00 p.m.
Wednesday at 10:00 a.m. & 7:00 p.m.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City Clerk at (530) 832-4216

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the Office of the City Clerk at (530) 832-6801 at least 48 hours prior to the meeting.

**AGENDA
REGULAR MEETING
JANUARY 25, 2012**

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC COMMENT**

5. **CITY COMMUNICATIONS**

- A. City Council/Committee Reports B. City Manager's Report

6. **CONSENT CALENDAR**

It is recommended that the Consent Calendar items be acted on simultaneously unless a Councilmember requests separate discussion and/or action.

- A. Minutes – Adopt the minutes of the regular meeting held on January 11, 2012.
- B. Claims – Adopt Resolution No. 2113 authorizing payment of claims for the period January 7, 2012 to January 20, 2012.

Accounts Payable:	\$ 73,701.04
Payroll:	\$ <u>22,572.23</u>
Total:	\$ 96,273.27

7. **ORDER OF BUSINESS**

- A. Request for Additional Information – Review the process necessary to respond to requests for information from the 2011 Rate Study. Consider approval for the necessary funding. Discussion and possible action.
- B. Eastern Plumas Chamber of Commerce Web Site Proposal – Review and consider a proposal from the Eastern Plumas Chamber of Commerce to provide design and maintenance for the City's web site. Discussion, possible action and/or direction to staff.
- C. Coffee Klatch Visitations – Develop a schedule for future Coffee Klatch visitations. Discussion, possible action.
- D. City Engineer Employment Agreement – Review and consider approval of an employment contract for City Engineering services. Discussion, possible action.
- E. Finance Review and Budget Amendment – Receive a six month financial review and consider approval of a budget amendment for improvements to the Public Works building. Discussion, possible action.

8. **ADJOURNMENT**