

**PORTOLA CITY COUNCIL
MEETING MINUTES**

May 13th, 2015

6:00 p.m.

1. CALL TO ORDER

Mayor Gault called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE

Mayor Gault led the Council in a moment of silence and the reciting of the pledge of allegiance.

3. ROLL CALL

Councilmembers Larrieu, Oels, Mayor Pro Tem Powers and Mayor Gault responded to the roll call. City Councilmember VanDahlen was absent. City Manager Robert Meacher, City Planner Karen Downs, and City Clerk Melissa Klundby were also in attendance.

4. PUBLIC COMMENT

Community member Bob Morton made comment about the resignation of Community Service Officer Leah Turner and requested that the Council consider using the COPS Grant to hire another Community Service Officer.

Larry Douglas commentated on the review of the Policies and Procedures Manual. He thanked the Council for re-examining the document.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

Mayor Pro Tem Powers reported that two citizens of Portola had recently been commended for their volunteer efforts at the Community Garden.

Councilmember Oels reported that he had attended a Watershed meeting and spent time at the Turner Springs property trying to determine the property boundaries.

Mayor Gault reported that the first “I Love Portola” city cleanup day had to be rescheduled due to weather.

B. City Manager Communications

City Manager Robert Meacher reported on the numerous meetings he had attended since the previous Council meeting and his continued work on the issues relating to water security, marketing, budgetary issues, and community relations.

Mr. Meacher also reported that two new temporary workers have been hired and that they would be focusing on weed eating and landscape cleanup around the City.

C. Staff Communications

None

6. CONSENT CALENDAR

- A. **Minutes** - Adopt the minutes of the Regular City Council meeting held on April 22nd, 2015.
- B. **Claims** - Adopt Resolution No. 2245 authorizing payment of claims for the period of April 18th, 2015 through May 8th, 2015

Finding no Council or public comment Councilmember Oels made a motion to adopt the minutes of the Regular City Council meeting held on April 22nd, 2015, adopt No. 2245 authorizing payment of claims for the period of April 18th, 2015 through May 8th, 2015. Councilmember Larrieu seconded the motion and it was unanimously approved.

7. PRESENTATIONS

None

8. ORDER OF BUSINESS

- A. **Abatement of Property at 380 Fourth Avenue, Portola CA.** –Resolution 2246, A Resolution of the City Council of the City of Portola, Declaring, and Finding a Public Nuisance Exists on Premises in the City. Discussion, possible action.

City Clerk, Melissa Klundby reported that this agenda item had been heard at the previous City Council meeting. After review of the Resolution presented and approved it was determined that the Resolution had several errors. The new resolution included reference to the Health and Safety code and corrections to noticing timelines.

Mayor Gault asked for public comment and Larry Douglas commented that he would like the Council to work with Mr. Smith to cleanup his property. Staff reported that they have made numerous attempts to communicate and work with the property owner; with no success.

Finding no Council comment, Councilmember Larrieu made a motion to adopt Resolution 2246, A Resolution of the City Council of the City of Portola, Declaring, and Finding a Public Nuisance Exists on Premises in the City. Councilmember Oels seconded the motion and it was unanimously approved during a roll call vote.

- B. **Surplus Property** – Resolution 2247, A Resolution of the City Council of the City of Portola Finding that Certain Vehicles Owned by the City are Surplus to the City's Needs and Directing that the Vehicles are Disposed of. Discussion, possible action.

Staff reported that the public works department has identified several vehicles that are unusable. Staff proposed that the vehicles be declared surplus and that they be scrapped. Any proceeds from the sale of the vehicles as scrap metal will be returned to the budgets from which the vehicles are taken as surplus.

Finding no Council or public comment, Councilmember Larrieu made a motion to adopt Resolution 2247, A Resolution of the City Council of the City of Portola Finding that Certain Vehicles Owned by the City are

Surplus to the City's Needs and Directing that the Vehicles are Disposed of. Councilmember Oels seconded the motion and it was unanimously approved during a roll call vote.

C. **Willow Springs** - Revocation or Partial Revocation of License to Divert Water at Willow Springs. Discussion, possible action

City Manager Robert Meacher reviewed the May 4st, 2015 Curtailment Order dated May 1st from the State Water Resources Control Board (SWRCB) and explained what a revocations or partial revocation of license to Divert Water at Willow Springs meant to the City.

The Council asked for City Manager Meacher's recommendation on the issue and he recommended that the Council determine to partially revoke the license to divert water at Willow Springs. Mr. Meacher reported that a partial revocation will still allow the City to divert some or all its full entitlement under the current license by leaving spring 11 under the jurisdiction of the SWRCB. The process will also allow the City to develop all, or a portion of, the water that was revoked from the other eleven springs within a five year period, subject to the approval of the SWRCB and the remaining eleven springs would then be out of the jurisdiction of the SWRCB. Mr. Meacher reported that this process, if approved by the State, could theoretically double the water supply from these two sources.

Finding no further comment, Mayor Pro Tem Powers made a motion to approve a a partial revocation of License to Divert Water at Willow Springs. Councilmember Larrieu seconded the motion and it was unanimously passed during a roll call vote.

D. **Turner Springs Property-Bark Beetle Infestation** – Councilmember Oels. Discussion of Bark Beetle infestation on Turner Springs property. Discussion, possible action.

Councilmember Oels reported that he has additional information to be reviewed based off of meetings with Registered Professional Forester Danielle Bradfield, including harvest options and potential costs. The Council discussed the impacts of the bark beetle; including the beetle infestation that is also in the trees surrounding the city owned property.

Larry Douglas asked the Council if they had reviewed selling the infested trees as biomass. Dennis Dickenson commented that harvesting the infested trees as firewood could lead to further infestation if the trees were not treated properly after harvest.

Following further discussion the Council determined to continue researching alternatives for addressing the bark beetle infestation on the Turner Springs property.

Councilmember Larrieu made a motion that this agenda item be continued and that more options and cost estimates be provided to the Council for review. Mayor Pro Tem Powers seconded the motion and it was unanimously approved.

E. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California** – Review Proclamation. Discussion and/or possible action.

The Council discussed the continuance of the current water restrictions and Mayor Gault requested that staff bring back a cost estimate for yard signs that would display the watering restrictions. The Council also requested that staff resubmit to the paper the watering restrictions in Portola.

Councilmember Larrieu made a motion to adopt the Proclamation of Local Emergency Due to Drought Conditions in Portola, California. Councilmember Oels seconded the motion and it was unanimously approved during a roll call vote.

F. **Letter of Support**- Review and discuss Letter of Support for EPA's 2015 Targeted Air Shed Grant Program for the Portola PM2.5 Nonattainment Area. Discussion and/or possible action.

City Planner Karen Downs reported that the Northern Sierra Air Quality Management District will be applying for a competitive grant that is available for the Portola Nonattainment Area.

Community member Dennis Dickenson questioned if this letter of support would be an admittance of non-attainment in the area and City Planner Karen Downs reported that the area is already classified as a non-attainment area and that the program will be to assist low-income residents that use a non-certified wood stove (older than 1990) to obtain grant funding to change out their woodstove.

Mayor Pro Tem Powers made a motion to approve the Mayor to sign the letter supporting the EPA's 2015 Targeted Air Shed Grant Program for the Portola PM2.5 Nonattainment Area. Councilmember Oels seconded the motion and it was unanimously approved.

9. CLOSED SESSION

A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

B. **Existing Litigation** – Pursuant to Government Code Section 54956.9(d)(1), Bauer v. City of Portola.

C. **Annual Public Employee Performance Evaluation- City manager** - Closed session pursuant to Government Code Section 54957, annual evaluation of performance, City Manager, City of Portola. Discussion/Possible action

The Council took a 5 minute recess reconvened under the closed session items. There was no reportable action from the closed session

10. ADJOURNMENT

Councilmember Larrieu made a motion to adjourn the meeting at 7:15 p.m. Mayor Pro Tem Powers seconded the motion and it was unanimously approved.

Respectfully Submitted,

Melissa Klundby, City Clerk