

**PORTOLA CITY COUNCIL
MEETING MINUTES
November 9th, 2016
6:00 p.m.**

1. CALL TO ORDER

Mayor Powers called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE

Mayor Powers led the Council in a moment of silence and the reciting of the pledge of allegiance.

3. ROLL CALL

Councilmembers Gault, Oels, and Mayor Pro Tem Larrieu were present. Councilmember Morton arrived at 6:15 pm. Mayor Powers was absent. City Manager Robert Meacher, Finance Officer Susan Scarlett, City Attorney Steve Gross, and City Clerk Melissa Klundby were also in attendance.

4. PUBLIC COMMENT

Larry Douglas commented on the election results.

Leila Mallory commented on her appreciation of the improvements made to the West End park and requested that benches be grouped together to accommodate group activities.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

None

B. City Manager Report

City Manager Meacher reported on the following:

- Potential sale of the properties previously owned by John Schism
- Several upcoming meetings
- Office closure on Friday November 11th in observance of Veterans Day.

C. Staff Communications

None

6. CONSENT CALENDAR

A. Minutes – Adopt the minutes of the City Council regular meeting held on October 26, 2016

B. Claims – Adopt Resolution No. 2299 authorizing payment of claims for the period of October 21, 2016 through November 4, 2016.

Finding no Council or public comment, Councilmember Gault made a motion to adopt the minutes of the regular meeting held on October 26, 2016, and to adopt 2299 authorizing payment of claims for the period of October 21, 2016 through November 4, 2016. Councilmember Oels seconded the motion and it was unanimously approved.

7. PRESENTATION

- A. **Eastern Plumas Hospital District** – Presentation from Tom Hayes, Chief Executive Officer, Eastern Plumas Hospital District on current and future growth and operations.

Tom Hayes, Chief Executive Officer, Eastern Plumas Hospital District, reported on the new Behavioral Health Program being funded by the State of California at the Hospital. Mr. Hayes also reported on improvements being made to parking, infrastructure; staffing changes and the new Pine Street walk-in medical clinic. Mr. Hayes then noted that the annual financial audit for the District was excellent and that they are recruiting new Family Practitioners, Dermatologists and Optometric physicians. The Council thanked Mr. Hayes for his presentation and the Hospital District's contributions to the local area.

8. ORDER OF BUSINESS

- A. **Fire Assessment Ad Hoc Committee**– Presentation on Fire Protection and Emergency Response Special Tax. Discussion and Possible Action.

The Fire Assessment Ad Hoc Committee presented the Council with a detailed PowerPoint presentation on the committee's goal to seek an increased fire assessment tax through a vote of the City of Portola registered voters. Following the presentation the Council asked for public comment.

Larry Douglas commented on his concerns over the increased fee for those on a fixed income. Richard Arnold commented on the District's equipment goals and asked how a fund could be set up for those who were not able to pay the proposed increased fee.

The Committee reported that they would be holding a public meeting on November 30th to further review this proposal and outlined the necessary steps to bringing this issue to a vote of the registered voters in the City of Portola.

Mayor Pro Tem Larrieu made a motion to receive the report, authorize staff and the committee to keep working on the tax assessment as proposed and to bring the Council a draft Fire Protection and Emergency Response Special Tax Ordinance at its December 14th, 2016 meeting for introduction and waiving of the second reading. Councilmember Oels seconded the motion and it was unanimously approved by those in attendance.

- B. **Financial Update**-Review and Discuss Budget Amendments to Reconcile Fiscal Year 2015-2016. Review and discuss a budget amendment to the current contract with the audit firm Gallina LLP. Discussion and/or possible action.

City Finance Officer gave the Council a staff report that reviewed the list of revenues and expenditure updates that needed to be formally approved by the Council. These included costs for the Lake Davis lawsuit, pool expenditures, additional plan check fees and expenditures for the bowling alley fire cleanup. Ms. Scarlett also asked the Council to review the A-15 project expenditures and CDBG ADA Improvement expenditures. The Council also reviewed a contract amendment for the City auditors, Gallina, LLP in the amount of \$1000.00 for GASB 68 calculations.

Following a brief discussion Councilmember Morton made a motion to approve the 2015-2016 budget amendments as presented. Councilmember Oels seconded the motion and it was unanimously approved by those in attendance.

Councilmember Oels then made a motion to approve a contract amendment for the City auditors, Gallina, LLP in the amount of \$1000.00 for GASB 68 calculations. Councilmember Morton seconded the motion and it was unanimously approved by those in attendance.

9. CLOSED SESSION

A. **Exposure to Litigation** - Closed session pursuant to Government Code Section 54956.9(d)(2), Conference with legal counsel, Exposure to litigation; 1 case.

There was no reportable action from the closed session.

9. ADJOURNMENT

Councilmember Oels made a motion to adjourn the meeting. Mayor Pro tem Larrieu seconded the motion and the meeting was adjourned at 7:27 p.m.

Respectfully Submitted,

Melissa Klundby, City Clerk