



**City of Portola
Minutes
Regular Meeting
June 28, 2023 06:00 PM
35 Third Ave Portola, 96122
<https://www.cityofportola.com/>**

COUNCILMEMBERS

Mayor Bill Powers • Mayor Pro Tem Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner • Councilmember Jim Murphy

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Bill Powers.

- A. Pledge of Allegiance
Lead by Mayor Bill Powers
- B. Roll Call
Present: Mayor Bill Powers, Mayor Pro Tem Pat Morton, Councilmember Leah Turner, Councilmember Jim Murphy
Absent: Councilmember Stan Peiler
Staff Present: Interim City Manager - Jon Kennedy, Deputy City Clerk - Jason Shaw, Financial Officer Susan Scarlett ,City Attorney -Steve Gross (remotely), Engineer Dan Bastian

2. Public Comments

There were no public comments.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Councilmember Leah Turner: Nothing to Report

Councilmember Jim Murphy: Attended the SCORE Board of Directors Meeting where they approved the budget. Attended LAFCo meeting.

Mayor Pro Tem Pat Morton: Attended County Board of Supervisor Meeting, Attended LAFCo meeting, attended the Plumas County Transportation Commission Meeting, Attended the Beckwourth Fire Department meeting

Mayor Bill Powers: Attended the LAFCo meeting, Attended the Plumas County Transportation Commission Meeting which approved around 17 resolutions,

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

No Fire Report.

No Sherriff Report.

Air Quality Report, Mikki Brown: Delivered 11 wood sheds with 28 total installations paid out. Looking for volunteers to help with air quality testing. Thanked public works for assisting in depositing of old wood stoves.

C. City Manager Report

Pool is up and running and we have a few lifeguards sharing a few responsibilities ; been dealing with fire department issues including the collapse of EPRFPD, looking for outside funding for Beckwourth Fire.

4. **Consent Agenda**

A. **Claims-** Adopt Resolution No. 2549 authorizing payment of claims for the period of June 15, 2023 through June 28, 2023 Payroll: \$24,416.24 Total: \$24,416.24 Payroll Check Run #17261 - 17271 Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
0 **Abstained** 1 **Absent**

B. Approve Minutes from 5-24-2023 and Minutes from 6-14-2023 motioned to approve. A second was made by Councilmember Leah Turner.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
0 **Abstained** 1 **Absent**

5. **North Loop Phase 1 - Change Order 23-01**

Engineer Dan Bastian went over the requested change order for the North Loop Phase 1 Project. They were able to redo the surface of the road using a different methodology than was planned. This different process allowed for a significant savings so far.

Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

6. **GANN Limit, Investment Policy, Pay Schedules and CCR 570.5 resolution, reduction in Landfill Closure Fee and Budget Adoption**

Financial Officer Susan Scarlett explained the purpose of each budget resolution.

Approve Resolution 2550 - GANN Limit

Councilmember Leah Turner motioned to approve. A second was made by Councilmember Jim Murphy. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

7. **Approve Resolution 2551 - Investment Policy**

Councilmember Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

8. **Adopt Resolution 2552 adopting the pay schedules and job classifications effective July, 1, 2023** Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

9. **Adopt Resolution 2553 - Monthly rate for the solid waste landfill closure fee** Councilmember Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

10. **Adopt Resolution 2554 - Approving the operating budget for fiscal year 2023/2024**

Councilmember Jim Murphy motioned to approve. A second was made by Mayor Pro Tem Pat Morton. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

11. **Adjournment**

Meeting was adjourned by Mayor Bill Powers at 6:45 PM.