



**City of Portola
Agenda**

Regular Meeting
December 13, 2023 06:00 PM
35 Third Ave Portola, 96122
<https://www.cityofportola.com/>
[t:https://zoom.us/j/3583067836](https://zoom.us/j/3583067836)

Mayor Bill Powers • Mayor Pro Tem Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner • Councilmember Jim Murphy

REASONABLE ACCOMMODATIONS

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. at the City Hall Council Chambers. Your interest and participation is encouraged and welcome.

As a courtesy, the City Council meeting is also accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836. **Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.**

Any person desiring to address the City Council or any committee, commission or agency under the jurisdiction of the City Council, on any item not on the agenda may do so during public comment period. Public comment during the meeting will be accepted in person only.

Public Comment can be made by clicking on the "[comment](#)" section directly from the agenda, next to each agenda item.

Public comment will also be accepted via email sent to Deputy City Clerk, admin@cityofportola.com which if received at least 24 hours prior to commencement of the meeting will be distributed to the Council and posted to the City's website prior to the meeting.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

1. Call to Order

Pledge of Allegiance
Roll Call

2. Public Comments

Discussion  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "**PUBLIC COMMENT**" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

3. Selection of Mayor and Mayor Pro Tem

Discussion Possible Action [Comment](#)

Consider nominations and make appointments for the Mayor and Mayor Pro Tem positions.

4. Renew State of Emergency Proclamation

Discussion Possible Action [Comment](#) [View Item](#)

Review and continue the Local Emergency Proclaimed by the Proclamation of the City of Portola on March 8, 2023.

5. Consent Agenda

Discussion Possible Action [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. **Claims-** Adopt Resolution No. 2563 authorizing payment of claims for the period of November 9th, 2023 through December 13th, 2023.

Accounts Payable: \$194,117.04

Payroll: \$92,623.65

Total: \$286,740.69

AP Check Run #45377 - 45474

Payroll Check Run #17319 - 17324

Please note there was a zero transcribed into incode and the check numbers on the check register are off due to that extra zero that got keyed in

B. Approval of the Minutes from 11-08-23

6. CITY COMMUNICATIONS

Discussion [Comment](#)

A. City Council Communications / Committee Reports

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

C. City Manager's Report

7. Public Hearing on Proposed 2023 Refuse Collection rates

Discussion Possible Action [Comment](#) [View Item](#)

A public hearing will be held to receive public comment on the rate increase. Adopt Resolution No. 2564 for 2023 Refuse Collection Rates.

8. Bank Account Signatures

Discussion Possible Action [Comment](#)

Discussion with possible action on adding another authorized signature to the City's bank account.

9. Letter of Support for grant for Plumas County PC Transportation Commission

Discussion Possible Action [Comment](#) [View Item](#)

Approval of Letter of Support for EV charging stations grant the Plumas County PC Transportation Commission is applying for.

10. 2023 Audit Information

Discussion [Comment](#) [View Item](#)

2023 Audit for information only. Full discussion and action in January 2024.

11. City Website

Discussion Possible Action [Comment](#) [View Item](#)

Discussion on website accessibility compliance and options for renewal or switching provider

12. Community Engagement Position

Discussion Possible Action  [Comment](#) [View Item](#)

Discuss adding a Community Engagement Position to City staff.

13. Adjournment