

**PORTOLA CITY COUNCIL  
REGULAR MEETING  
July 10, 2013  
7:00 P.M.**

**CALL TO ORDER**

Mayor Larrieu called the meeting to order at 7:01 p.m. and led the pledge of allegiance.

**ROLL CALL**

Councilmembers Morton, Gault, Mark, Mayor Pro Tem Oels and Mayor Larrieu responded to the roll call. City Manager Ian Kaiser, Finance Officer Susan Scarlett, and Planner Karen Downs were also in attendance.

**PUBLIC COMMENT**

A short remembrance ceremony and a moment of silence for the fallen Granite Mnt Hotshot Firefighters that were killed in Arizona was held by the Portola Volunteer Fire Dept. They closed with the Firefighters Prayer with permission from the Mayor. Mr. Larry Douglas commented on his experience with fire and stated that new jobs and Woodbridge were the key to rebuilding Portola.

**CITY COMMUNICATIONS**

Mr. Kaiser reported on attending his first SCORE Meeting which was very informative and a lot of information to take in. He will attend a SCORE Meeting in October geared toward new administrators.

**CITY MANAGER'S REPORT**

Mr. Kaiser reported that it has been busy for his first two weeks and has been very interested in getting to know how the City and the staff work. He has scheduled a City Council Workshop for Thursday July 11<sup>th</sup> at 5:00pm at City Hall. He stated that he is looking at every aspect and asks for the communities' patience. The Water Forum is scheduled for July 17<sup>th</sup> 2013 at 7:00 pm at the Memorial Hall in Portola.

**CONSENT CALENDAR**

It was moved by Councilmember Mark seconded by Councilmember Morton to approve the consent calendar as presented. All members present voted in favor.

- A. Minutes – Adopted the minutes of the regular meeting held on June 26, 2013.
- B. Claims – Adopted Resolution No. 2173 authorizing payment of claims for the period June 22, 2013 to July 5, 2013.

Accounts Payable:	\$ 112,718.34
Payroll:	<u>\$ 35,188.53</u>
Total:	\$ 147,906.87

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## **PROCLAMATION**

- A. Leslie Chrysler – Mayor Larrieu presented a proclamation and plaque to retiring City Manager Leslie Chrysler and thanked her for her many years of service to the City of Portola

## **ORDER OF BUSINESS**

- A. A presentation and video was presented by TRAC: Trails for Recreation and Community. The City Council was invited to attend the community meetings and were asked to discuss financial contributions from the City to help TRAC to work toward their goals and trails master plan. There were many in the audience that asked questions regarding the trails systems and if motorized vehicles were included. Deb Bumpus commented that a system would be put together to indeed allow and encourage both motorized and non-motorized units.
- B. A presentation was given by Railroad Days Chair Patricia Ryan. She explained the dire straits that RR Days was in last year and worked with the community to make it a reality. Fundraising and volunteers are needed for this year's event. Insurance has been obtained via Eastern Plumas Chamber of Commerce and Graeagle Lions has agreed to be the Sponsor. Mr. Kaiser suggested if anyone in the public has ideas to bring them to City Hall and they will be presented to Mrs. Ryan.
- C. **Willow Springs Hazardous Fuel Reduction Bid Summary-** Karen Downs reviewed the staff report and noted that there was only one bid received the mastication portion of the project. The bid due date will be extended for hand thinning. Mayor Larrieu asked if the bid was within the grant funding guidelines and it was confirmed by Ms. Downs that yes this is the case. Councilmember Gault moved to accept/award the extended bid; Second by Councilmember Morton.

## **D. Announcements:**

1. *Public Hearing Annual Review for Woodbridge and Portola 192*
2. *Council Work Study Session July 11<sup>th</sup> 2013 5pm to 8 pm Council Chambers*
3. *Water Forum July 17<sup>th</sup> 2013 7pm to 9pm Memorial Hall*
4. *Concert in the Park*

## **CLOSED SESSION**

- A. No closed session or reportable action was held.

## **ADJOURNMENT**

There being no further business to discuss Mayor Larrieu adjourned the meeting at 8:11 p.m.

Karen Downs  
City Planner

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