

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, November 13, 2019
6:00 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Tom Cooley
Mayor Pro Tem Phil Oels
Councilmember Pat Morton
Councilmember Bill Powers
Councilmember Stan Peiler

City Staff

City Manager Lauren Knox
Public Works Director Todd Roberts
Finance Officer Susan Scarlett
City Attorney Steve Gross
Deputy City Clerk Tara Kindall

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

**CITY COUNCIL AGENDA
REGULAR MEETING
NOVEMBER 13, 2019
6:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

- A. City Council Communications/Committee Reports**
- B. Staff Communications/Fire Chief Report**
- C. City Manager Report**

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on October 23, 2019.
- B. Claims** – Adopt Resolution No. 2413 authorizing payment of claims for the period October 19 to November 8, 2019.

Accounts Payable:	\$ 77,964.07
Payroll:	<u>\$ 27,877.96</u>
Total:	\$ 105,842.03

7. ORDER OF BUSINESS

A. Sanitary Sewer Master Plan overflow policy

Consider approval of the City of Portola's Sewer System Management Plan, updated for compliance with the California State Water Resources Control Board permitting requirements.

B. Non-motorized boat launch grant

Discussion and possible direction to staff regarding a grant application that was submitted to the Department of Boats and Waterways (DBW) in 2018. The DBW has reviewed the application and has provided a new grant scope summary for City Council to review and determine how to proceed.

C. SB2 Planning Grant

Consider adoption of Resolution 2413: *A Resolution of the City Council of the City of Portola authorizing application for, and receipt of, SB 2 Planning Grants Program funds.*

D. Financial Update and Budget Amendments

Review updated financial information for the 2018-2019 fiscal year end. Discussion, possible action, and/or direction to staff for budget amendments.

8. ADJOURNMENT