

**PORTOLA CITY COUNCIL
MEETING MINUTES
April 23rd, 2014 7:00 p.m.**



CALL TO ORDER

Mayor Oels called the meeting to order at 7:00 pm and led the pledge of allegiance.

ROLL CALL

Councilmembers Morton, Larrieu, and Powers, and Mayor Oels responded to the roll call. City Attorney Steve Gross, City Planner Karen Downs, City Clerk Melissa Klundby, and Finance Officer Susan Scarlett were also in attendance. Mayor Pro Tem Gault was absent.

PUBLIC COMMENT

Terri Woods addressed the Council and reported on ADA (American with Disabilities Act) compliance insurance for business owners.

CITY COMMUNICATIONS

A. City Council/Committee Reports

Councilmember Larrieu reported that Plumas LAFCo had met and are beginning budget preparation for the upcoming fiscal year. Mayor Oels noted that Plumas LAFCo will be looking for approximately the same agency contributions as the previous year.

Councilmember Morton reported that the Transportation Commission had met and that they are discussing budget items, possible live streaming of meetings, a Volunteer Driver Program, Community Connections and new senior transit routes.

B. City Manager's Report

City Planner Karen Downs reported on behalf of Interim City manager Todd Roberts, who was in Sacramento attending a Regional Water Quality Control Board meeting. Karen reported that the Public Works department is currently repairing and repainting the Williams House Museum, that the contract with Woods Fire for the Willow Springs Hand thinning project has been completed and that their work will begin soon, and that a group from Nevada City will be touring the City in the near future.

B. Staff Communication

None.

CONSENT CALENDAR

- A. **Minutes** - Adopt the minutes of the regular meeting held March 26, 2014.
- B. **Claims** - Adopt Resolution No. 2203 authorizing payment of claims for the period of April 5th, 2014 through April 18th, 2014.

City Clerk Melissa Klundby reported that the posted Agenda did not reflect the correct minutes for Council approval and that the minutes of the regular meeting held March 26, 2014 had previously been approved.

Councilmember Larrieu made a motion to adopt Resolution No. 2203 authorizing payment of claims for the period of April 5th, 2014 through April 18th, 2014. Councilmember Morton seconded the motion. The motion was unanimously approved.

PROCLAMATION

- A. **Proclamation**- Commending Jose (Tony) Avalos for his brave acts responding to a house fire on Sunday April 13, 2014

The Council presented Mr. Tony Avalos with a Proclamation and plaque commending him for his heroic efforts in saving the life of Dave Stanton from a house fire on Sunday, April 13, 2014. Mr. Avalos received a standing ovation.

ORDER OF BUSINESS

- A. **Public Comment – 2014/2015 Budget Preparation** – Receive public comment relating to the preparation of the 14/15 City budget. Receive public comment, discussion and possible action.

Finance Officer Susan Scarlett reported that this agenda item is an opportunity for the public to discuss with the City Council projects they are interested in seeing addressed during the 2014/2015 City budget, and that this item was also on the April 9th Agenda.

There were no public comments on this agenda item.

- B. **Review- Woodbridge at Portola Development Agreement** – Review the terms of the Development Agreement. Discussion, possible action.

City Planner Karen Downs and City Attorney Steve Gross presented the Council with a staff report outlining the terms in the Woodbridge at Portola Development Agreement (Ordinance No 134). The City Council discussed the annual review process and opened the discussion for Public Comment. Attorney Steve Gross reported that no formal Council action was needed. After further discussion Mayor Oels and the Council requested that staff contact the new property owners and begin informal discussion regarding the annual review of the development agreement. City Planner Karen Downs reported that representative for the property would be meeting with staff the following week.

- C. **Portola Pool** – Receive a report on proposed pool operations for the 2014 summer. Review spending options for previous \$2000.00 donation received for pool. Discussion, possible action.

Councilmember Larrieu gave a detailed history regarding the Portola Pool donation and its foundation from Dr. James Coulter and his family. Mr. Larrieu also reported that the Coulter family generously donated \$2,000 to the Portola Pool at a recognition ceremony the previous year.

Councilmember Larrieu stated that he felt it was very important that the donation be spent on something that could be seen and utilized by all of the pool attendees and not be spent on pool operations. Councilmember Larrieu made a motion directing Todd Roberts, Public Works Director, to purchase new tables, chairs and/or shade equipment with the \$2,000.00 donation received from the family of Dr. James Coulter. Councilmember Powers seconded the motion and it was unanimously approved.

CLOSED SESSION

Mayor Pro tem Gault arrived at the meeting at 7:35 pm and was present through the closed session.

- A. **Existing Litigation** – Pursuant to Government Code Section 54956.9(d)(1), Bauer v. City of Portola
- B. **Public Employee Appointment** – Pursuant to Government Code Section 54957, City Manager
- C. **Conference with Labor Negotiators** – Pursuant to Government Code Section 54957.6; City Designated Representatives: As Appointed in Item 5.B., above; Unrepresented Employee: City Manager

The Council recessed to closed session 7:35 pm and reconvened to open session at 8:55 pm. Mayor Oels reported out from closed session that the Council had determined, by unanimous decision, to request City Attorney Steve Gross represent and defend the City of Portola against existing litigation, Bauer v. City of Portola.

ADJOURNMENT

There being no further business to discuss Mayor Oels adjourned the meeting at 9:00 p.m.

Respectfully Submitted,

Melissa Klundby, City Clerk