



**City of Portola  
Minutes  
Regular Meeting  
January 25, 2023 06:00 PM  
35 Third Ave Portola 96122  
<https://www.cityofportola.com/>**

Mayor Tom Cooley • Mayor Pro Tem Bill Powers • Councilmember Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner

**1. Call to Order**

The meeting was called to order at 6:00 pm by Mayor Tom Cooley.

**A. Pledge of Allegiance**

Lead by Mayor Tom Cooley

**B. Roll Call**

Present: Mayor Tom Cooley, Mayor Pro Tem Bill Powers, Councilmember Pat Morton, Councilmember Stan Peiler, Councilmember Leah Turner

Staff Present:

Interim Manager, Jon Kennedy; Financial Officer Susan Scarlett; Deputy City Clerk, Jason Shaw; City Attorney Steve Gross (remote)

**2. Public Comments**

Josh Hart left public comment about concern for bears in the park.

**3. CITY COMMUNICATIONS**

**A. City Council Communications / Committee Reports**

Pat Morton: Attended the 2 public meetings for the fire redistricting.

Tom Cooley: Keeping busy with the fire redistricting. Each governing board involved will be voting on adopting resolutions to adopt the recommendation to form a new fire district.

Bill Powers: Attended the Plumas County Transportation Committee meeting. Attended the Portola public meeting for the fire redistricting. Met with IMD. Reported that there is some action going on with the vacant court house.

Leah Turner: Went to new councilmember training in Sacramento. Met many people and learned some new things. Was very informative.

Stan Peiler: Attended the latest Plumas County Transportation Committee meeting.

**B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report**

No Sheriff's report.

No Fire Report.

Air Quality reported that through a grant program, people can receive purple air monitors to see 2.5 PPM alerts. Looking for more volunteers to place monitors.

## C. City Manager Report

City Manager Jon Kennedy: City is dealing with severe weather and snow removal. Also preparing for the upcoming year.

## 4. Consent Agenda

### A. **Claims**- Adopt Resolution No. 2540 authorizing payment of claims for the period of January 12, 2022 through January 25, 2023

Accounts Payable: \$ 53,278.38

Payroll: \$ 25,319.02

Total: \$ 78,597.40

Payroll Checks 17227 - 17229

AP Run Checks 44568 - 44594

### B. **Minutes** - Approval of October 26th, 2022 and January 11th, 2023 Minutes

No discussion.

Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner**

## 5. Mid-year Financial Update 2022-2023 and Draft Budget Schedule

Finance Officer Susan Scarlett reviewed the mid-year financials for the Council noting that the City finances are where we would expect them this time of year. The only exceptions are that the City does not have the first property tax check from the County and that some expenditures are at 100% because of the nature of the expenditure.

Finance Officer Scarlett then reviewed a 6 year comparison of revenues that are trending upward.

She reviewed the draft schedule for the preparation of the 2023-2024 budget noting that the Council would discuss goals at their regular meeting on February 22nd and that budget public comment will be on the agendas for March 22nd and April 12th.

## 6. Mayor Committee Appointments

Bill Powers replaced Jon Kennedy on the Airport Land Use Commission. Todd Roberts remained.

Jon Kennedy appointed to the Plumas County Waste Management Task Force.

Jason Shaw replaced Susan Scarlett as the alternate for SCORE.

Jon Kennedy and Tom Cooley joined the Emergency Services Policy Committee in place of Pat Morton.

Leah Turner filled the vacancy on the Community Development committee

The Fire Wise Ad Hoc Committee was disbanded.

All appointments and changes were made official by Mayor Tom Cooley. No council vote needed.

## 7. Appointment of Ad Hoc Committee for Interim City Manager labor negotiations

Josh Hart left public comment. Julia Hart left public comment. Lindsey Shaw left public comment. Antoinette left public comment. Steve Gross stated that there is a mistaken belief that this is for a permanent City Manager position. Steve further stated that the process is fully compliant with the law; there were no questions or objections by the City Council

## 8. Closed Session pursuant to Government Code section 54957.6

No reportable action was taken in closed session.

## 9. **Adjournment**

Meeting Adjourned by Mayor Tom Cooley at 7:53 PM.