



City of Portola Building Department

35 Third Avenue • Portola, CA 96122
530-832-6803 • FAX 530-832-5418



APPLICATION FILL IN A. THROUGH K., AS APPLICABLE

A. BUILDING PROJECT IDENTIFICATION PARCEL# _____

Job Address: _____ Zip Code: _____

Nearest Cross Street: _____ Locality/Area: _____

Owner/Lessee: _____ Phone: _____

Address: _____

Contractor: _____ Lic. No.: _____

Address: _____ Phone: _____

Arch/Engr: _____ Lic. No.: _____

Address: _____ Phone: _____

B. LICENSED CONTRACTORS DECLARATION I hereby affirm that I am licensed under the provisions Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code., and my license is in full force and effect. License No/Exp. Date _____

C. OWNER BUILDER DECLARATION: I here by affirm that I am exempt from the Contractor's License Law for the following reason (Sec. 7031.5. Business and Professions Code.) Any city or county which requires a permit to construct, after, improve, demolish, or repair and structure. Prior to its issuance, also requires the applicant for such permit to file a signed statement that he/she is licensed pursuant to the provisions of the Contractor's License Law [Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code] or that he/she is exempt therefrom and the basis of the alleged exemption. Any violation for a permit subjects the applicant to civil penalty of not more than five hundred dollars (\$500).

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code). The Contractor's license Law does not apply to an owner of property who builds or improves thereon, and who does such work him/herself or through his/her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner/builder will have the burden of proving that he/she did not build or improve for the purpose of sale.

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044. Business and Professions Code). The Contractor's License Law does not apply to an owner to property who builds or improves therein, and contracts for such projects with a contractor(s) licensed pursuant to the contractor's License Law.

I am exempt under Sec. _____ of the B&PC for this reason _____

Owner's Signature _____

D. WORKER'S COMPENSATION DECLARATION: I hereby affirm that I have a certificate of consent to self-insure or a certificate of Worker's Compensation Insurance, or a certified copy thereof filed with the Building Inspection Department (Sec. 3600 Lab C).

Policy No. _____ Insurance Company _____

Applicant's Signature _____

E. CERTIFICATE OF EXEMPTION FROM WORKERS COMPENSATION INSURANCE: I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Workers Compensation Laws of California.

Owner's or Contractor's Signature _____

F. CONSTRUCTION LENDING AGENCY: I hereby affirm that there is a construction lending agency for the performance of the work for which this permit is issued (sec. 3097 Civ. Code).

Lender's Name: _____

Lender's Address: _____

G.

Name	Phone
Address	City
	Zip Code

I certify that I have read the application and state that the above information is correct and that I am the owner or the duty authorized agent of the owner I agree to comply with all country and state laws relating to building construction. I hereby authorize representatives of the City of Portola to enter upon the above mentioned property for inspection purposes. If after making the Certificate of Exemption from the Workers Compensation provisions of the Labor Code, I should become subject to such provisions, I will forthwith comply. In the event I do not comply with Workers Compensation Law, this permit shall be deemed revoked.

Signature _____

CONTRACTOR OWNER AGENT FOR CONTRACTOR AGENT FOR OWNER

Print Name: _____

RECEIVED BY: _____

DATE: _____

ISSUED BY: _____

DATE: _____

PERMIT NUMBER: _____

H. CHECK APPROPRIATE LINES

THIS IS A: COMMERCIAL RESIDENTIAL PERMIT FOR

BUILDING MECHANICAL ELECTRICAL PLUMBING

SEWER SIGN POOL FAX OTHER

I. NATURE OF WORK

<input type="checkbox"/> Addition	<input type="checkbox"/> Tenant Improvement
<input type="checkbox"/> Alterations	<input type="checkbox"/> Pool/Spa
<input type="checkbox"/> Demolition	<input type="checkbox"/> Plan Change
<input type="checkbox"/> Foundation	<input type="checkbox"/> Permit Renewal
<input type="checkbox"/> Repair-Fine w/P.C.	<input type="checkbox"/> New Construction
<input type="checkbox"/> Repair-Fire w/P.C.	<input type="checkbox"/> Misc. PM&E 1 of
<input type="checkbox"/> Misc. Struct. w/P.C.	<input type="checkbox"/> Misc. PM&E 2 of
<input type="checkbox"/> Moved Bldg.	<input type="checkbox"/> Misc. PM&E 3 of
<input type="checkbox"/> Change Contractor	<input type="checkbox"/> Sign Illum.
<input type="checkbox"/> Re-roof	<input type="checkbox"/> Sign Nonillum
<input type="checkbox"/> Shell (new)	<input type="checkbox"/> Other

Is this project located in a Special Flood Hazard Area (SFHA)?
Yes No

SCOPE OF WORK

J. RESIDENTIAL

Sq. Ft. _____ DWELLING _____ PATIO _____

_____ GARAGE _____ DECK _____

_____ ONO. STORIES _____ OTHER _____

PROPOSED USE: _____

EXISTING USE: _____

PUBLIC WATER SYSTEM? YES NO

K. COMMERCIAL

OCCUPANCY _____ TYPE CONSTRUCTION _____

Sq. Ft. OFFICE _____ A/C _____ SPRINKLERS _____

WAREHOUSE _____ A/C _____ SPRINKLERS _____

RETAIL _____ A/C _____ SPRINKLERS _____

_____ A/C _____ SPRINKLERS _____

NO. STORIES _____ UNITS _____ OCC _____ TYPE _____

PROPOSED USE: _____

EXISTING USE: _____

NOTES: _____

JOB VALUATION

CHECK #: _____ CASH CREDIT

BUILDING: _____

PLAN CHECK: _____

ZONE CHECK: _____

SEISMIC: _____

PLUMBING: _____

ELECTRICAL: _____

MECHANICAL: _____

OTHER: _____

MICROFILM: _____

TOTAL: _____

Permit will expire and become VOID if work is not commenced and inspected within 180 days of issuance, or if work is suspended or stopped after work is commenced and there are no inspections done for a period of 180 days between inspections.
NEW PERMIT FEE WILL BE ASSESSED.

WHITE-OFFICE

YELLOW-PERMITTEE

PINK-ASSESSOR