



**City of Portola
 Regular Meeting
 January 25, 2023 06:00 PM
 35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

COUNCILMEMBERS

Mayor Tom Cooley • Mayor Pro Tem Bill Powers • Councilmember Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner

REASONABLE ACCOMMODATIONS: Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of the disabled in the City’s public meetings. If special accommodation for the disabled is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

As permitted by Executive Order N-29-20, proclaiming a State of Emergency in the State of California, the City Council Chamber at City Hall will not be accessible to the public for this City of Portola’s Regular City Council meeting.

The City Council meeting is accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836.

Any person desiring to address the City Council on any item not on the agenda may, after accurately identifying themselves, do so during public comment. Public comment will be accepted during the meeting via Zoom using the “Raise Hand” feature or *9 on a telephone on any item on the agenda at any time beginning at 6:00 p.m. and ending at the close of public comment on the item.

Public Comment can be made by clicking on the “comment” section directly from the agenda, next to each agenda item.

Public comment will also be accepted via email sent to Deputy City Clerk, admin@cityofportola.com which if received at least [24 or 48] hours prior to commencement of the meeting will be distributed to the Council and posted to the City’s website prior to the meeting

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Public Comments

Discussion  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “**PUBLIC COMMENT**” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

3. CITY COMMUNICATIONS

Discussion  [Comment](#)

A.
City Council Communications / Committee Reports

B.
Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

C.
City Manager Report

4. Consent Agenda

Discussion **Possible Action**  [Comment](#) 

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A.
Claims- Adopt Resolution No. 2540 authorizing payment of claims for the period of January 12, 2022 though January 25, 2023
Accounts Payable: \$ 53,278.38
Payroll: \$ 25,319.02
Total: \$ 78,597.40
Payroll Checks 17227 - 17229
AP Run Checks 44568 - 44594

B.
Minutes - Approval of October 26th, 2022 and January 11th, 2023 Minutes

5. Mid-year Financial Update 2022-2023 and Draft Budget Schedule

Discussion **Possible Action**  [Comment](#) 

Review an update on financials at mid-year and discuss the draft budget schedule by Finance Officer Susan Scarlett

6. Mayor Committee Appointments

Discussion **Possible Action**  [Comment](#) 

Review, discuss, and make changes to current committee appointments

7. Appointment of Ad Hoc Committee for Interim City Manager labor negotiations

Discussion **Possible Action**  [Comment](#)

Create an ad hoc committee to serve as and be the designated labor negotiators to negotiate with the Interim City Manager

8. Closed Session pursuant to Government Code section 54957.6

Discussion **Possible Action**  [Comment](#)

Conference with Labor Negotiators, City representatives - those individuals who were designated in agenda item number 7 above, Unrepresented employee - Interim City Manager

9. Adjournment