

**CITY COUNCIL MINUTES  
SPECIAL MEETING  
Portola City Hall  
35 Third Avenue, Portola CA 96122  
May 30, 2018  
3:30 p.m.**

**1. CALL TO ORDER**

Mayor Morton called the meeting to order at 3:35 pm.

**2. PLEDGE OF ALLEGIANCE**

Mayor Morton led the Council in the reciting of the pledge of allegiance.

**3. ROLL CALL**

Councilmember Oels, Powers, Reynolds, Mayor Pro Tem Cooley and Mayor Morton were present. Interim City Manager Leslie Chrysler, City Clerk Melissa Klundby, and City Finance Officer Susan Scarlet were also in attendance.

**4. ORDER OF BUSINESS**

- A. **2018/2019-Operating Budget** – Discuss current City Finances. Review the budget worksheets for the 2018/2019 City Budget. Provide direction to staff for changes, additions and/or deletions. Discussion/Possible Action.

Finance Officer Susan Scarlett presented the Council with updates and amendments to the proposed budget. These amendments included \$60,000 for the Fire Services Contract and \$105,000 in street repairs. The proposed budget presented, uses \$106,349.94 of General Fund.

Susan noted that the contract for fire services and a public hearing on the budget would be agendized for the June 13<sup>th</sup>, 2018 meeting.

The Council concurred with the budget as amended and presented.

**5. ADJOURN**

The meeting was adjourned at 4:00 pm

Respectfully Submitted,

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Melissa Klundby, City Clerk