

**RESOLUTION NO. 2546**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA  
AUTHORIZING PAYMENT OF CLAIMS FOR THE PERIOD  
APRIL 27, 2023 THROUGH MAY 24, 2023.**

**ACCOUNTS PAYABLE  
CHECK NUMBERS: 44841– 44914**

**PAYROLL  
CHECK NUMBERS: 17248 – 17254**

**WHEREAS**, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

**WHEREAS**, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

<b>ACCOUNTS PAYABLE:</b>	<b>\$182,871.19</b>
<b>PAYROLL:</b>	<b><u>\$59,726.34</u></b>
<b>TOTAL:</b>	<b>\$242,597.53</b>

**NOW THEREFORE BE IT RESOLVED THAT** all claims and demands represented are just and proper and legal demands or claims against the City of Portola, and the payment of any such demands is approved and authorized.

**PASSED, APPROVED AND ADOPTED** this 24<sup>th</sup> day of May, 2023 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Bill Powers, Mayor

ATTEST:

\_\_\_\_\_  
Jason Shaw, Deputy City Clerk

I, Jason Shaw, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on May 24th, 2023.

\_\_\_\_\_  
Jason Shaw, Deputy City Clerk

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000010	I-202305041249	RENO PAINT MART INC SNOW VEH REPAIR	R	5/10/2023		179.23	044841	179.23
000017	I-202305041240	JENSEN PRECAST WATER SYSTEM IMPROVEMENTS	R	5/10/2023		4,965.68	044842	4,965.68
000018	I-202305091279	CINTAS FIRST AID SUPPLIES	R	5/10/2023		74.83	044843	74.83
0005	I-202305041265	AIRGAS, INC. ACETLENE/OXYGEN	R	5/10/2023		244.61	044844	244.61
0008	I-202305041253	ALWAYS ANSWER 800 NUMBER	R	5/10/2023		67.29	044845	67.29
0015	I-202305041262	AMERIGAS SS FIRE HALL PROPANE	R	5/10/2023		369.50	044846	369.50
0015	I-202305041263	AMERIGAS LDWTP PROPANE	R	5/10/2023		484.36	044847	484.36
0015	I-202305041264	AMERIGAS NS FIREHALL PROPANE	R	5/10/2023		798.62	044848	798.62
0021	I-202305091281	AT&T 800 EMER LINE	R	5/10/2023		4.41	044849	4.41
0022	I-202305041259	AT&T LONG DISTANCE CHARGES	R	5/10/2023		44.82	044850	44.82
0023	I-202305041257	AT&T CALNET 3 SCADA LDWTP	R	5/10/2023		74.09	044851	74.09
0031	I-202305091280	BECKWOURTH FIRE DISTRICT FIRE SERVICES	R	5/10/2023		39,361.97	044852	39,361.97
0046	I-202305041244	CASHMAN EQUIPMENT COMPANY EQUIP LEASE	R	5/10/2023		6,742.37	044853	6,742.37
0052	I-202305041273	CITY OF PORTOLA CITY WATER/SEWER BILLS	R	5/10/2023		2,191.94	044854	2,191.94
*VOID*	044855	VOID CHECK	V	5/10/2023			044855	**VOID**

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0078	I-202305041260	ENCOMPASS XEROX COPIES	R	5/10/2023		131.42	044856	131.42
0083	I-202305041266	FEATHER PUBLISHING COMPANY, IN VISITORS GUIDES	R	5/10/2023		1,045.00	044857	1,045.00
0086	I-202305041248	FOLCHI LOGGING & CONSTR., INC. CONTRACT SNOW REMOVAL	R	5/10/2023		2,700.00	044858	2,700.00
0090	I-202305041251	GRAINGER SEWER EQUIP REPAIR	R	5/10/2023		375.22	044859	375.22
0101	I-202305091278	HUNT & SONS, INC. CITY FUEL CHARGES	R	5/10/2023		3,119.49	044860	3,119.49
0103	I-202305041254	IEDA LABOR RELATION CONSULTING	R	5/10/2023		245.30	044861	245.30
0105	I-202305041239	INTERMOUNTAIN DISPOSAL ARPA	R	5/10/2023		17,658.82	044862	17,658.82
0118	I-202305041261	KANSAS LIFE INSURANCE CO EMPLOYEE LIFE INSURANCE	R	5/10/2023		69.54	044863	69.54
0133	I-202305041274	LIBERTY UTILITIES CITY ELECTRIC BILLS	R	5/10/2023		7,506.57	044864	7,506.57
0141	I-202305041256	MCI MEGA PREFERRED 800 LONG DISTANCE CHARGES	R	5/10/2023		43.09	044865	43.09
0148	I-202305041270	NAPA SIERRA MATERIALS & SUPPLIES	R	5/10/2023		356.06	044866	356.06
0153	I-202305041241	NEVADA SMALL ENGINES EQUIP REPAIR	R	5/10/2023		4,936.75	044867	4,936.75
0154	I-202305091283	NORTHERN CALIFORNIA GLOVES SEWER TESTING	R	5/10/2023		887.63	044868	887.63
0155	I-202305041250	NSAQMD ENGINE PERMIT	R	5/10/2023		160.94	044869	160.94
0157	I-202305091276	O'REILLY AUTO PARTS MATERIALS & SUPPLIES	R	5/10/2023		192.90	044870	192.90

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0162	I-202305041275	OPERATING ENGINEERS EMPLOYEE HEALTH INSURANCE	R	5/10/2023		11,696.00	044871	11,696.00
0175	I-202305041252	PLUMAS ACE HARDWARE MATERIALS & SUPPLIES	R	5/10/2023		596.85	044872	596.85
0184	I-202305041269	PLUMAS SIERRA RURAL ELECTRIC LDWTP ELECTRIC	R	5/10/2023		1,575.78	044873	1,575.78
0185	I-202305041268	PLUMAS SIERRA TELECOMMUNICAT CITY INTERNET SERVICES	R	5/10/2023		382.00	044874	382.00
0188	I-202305091277	PORTER SIMON CORPORATION LEGAL FESS	R	5/10/2023		6,165.00	044875	6,165.00
0189	I-202305041245	PR DIAMOND PRODUCTS, INC. WATER/SEWER LINE REPAIR	R	5/10/2023		1,322.00	044876	1,322.00
0195	I-202305091282	RAIN FOR RENT SEWER EQUIP LEASE	R	5/10/2023		6,716.25	044877	6,716.25
0218	I-202305041242	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	5/10/2023		3,759.00	044878	3,759.00
0227	I-202305041258	STATE OF CALIFORNIA SIGNALS & LIGHTING	R	5/10/2023		519.79	044879	519.79
0231	I-202305041267	SUCCEED.NET WEB HOSTING	R	5/10/2023		67.85	044880	67.85
0233	I-202305041243	SUNRISE ENVIRONMENTAL SEWER MAINT	R	5/10/2023		2,216.78	044881	2,216.78
0239	I-202305041237	THATCHER , INC CHEMICALS	R	5/10/2023		19,294.26	044882	19,294.26
0246	I-202305041272	TYLER TECHNOLOGIES, INC SB2 GRANT INCODE	R	5/10/2023		132.52	044883	132.52
0253	I-202305091284	US BANCORP CITY CREDIT CARD CHARGES	R	5/10/2023		724.61	044884	724.61
0256	I-202305041246	USA BLUE BOOK WATER/SEWER MACH & EQUIP	R	5/10/2023		2,117.58	044885	2,117.58

PACKET: 00225 AP RUN 5.10.2023  
VENDOR SET: 01 CITY OF PORTOLA  
BANK: PC POOLED CASH - PLUMAS

\*\*\*\* CHECK LISTING \*\*\*\*

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0260	I-202305041271	VERIZON WIRELESS LDWTP DATA PLAN	R	5/10/2023		108.15	044886	108.15
0264	I-202305041238	WESTERN NEVADA SUPPLY WATER MATERIALS & SUPPLIE	R	5/10/2023		4,264.67	044887	4,264.67
0269	I-202305041255	XEROX FINANCIAL SERVICES COPIER LEASE	R	5/10/2023		268.13	044888	268.13

\* \* B A N K T O T A L S \* \*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	47	0.00	156,959.67	156,959.67
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
<b>BANK TOTALS:</b>	<b>48</b>	<b>0.00</b>	<b>156,959.67</b>	<b>156,959.67</b>

\*\* REGISTER GRAND TOTALS \*

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	47	0.00	156,959.67	156,959.67
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	48	0.00	156,959.67	156,959.67

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
100	5/2023	70,073.54CR
207	5/2023	5,260.16CR
208	5/2023	16,031.08CR
215	5/2023	1,086.14CR
710	5/2023	23,828.66CR
720	5/2023	39,175.56CR
730	5/2023	1,504.53CR
=====		
ALL		156,959.67CR

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000010	I-202305181287	RENO PAINT MART INC SNOW STREET REPAIR	R	5/24/2023		909.72	044889	909.72
000025	I-202305181297	AUTO & TRUCK ELECTRIC IN WATER VEH REPAIR	R	5/24/2023		156.98	044890	156.98
000042	I-202305181311	JOY ENGINEERING SNOW STREET DAMAGE/REPAIR	R	5/24/2023		4,602.31	044891	4,602.31
0005	I-202305181304	AIRGAS, INC. ACETLENE/OXYGEN	R	5/24/2023		237.50	044892	237.50
0015	I-202305181301	AMERIGAS NS FIREHALL PROPANE	R	5/24/2023		631.65	044893	631.65
0015	I-202305181302	AMERIGAS POOL PROPANE	R	5/24/2023		976.01	044894	976.01
0023	I-202305181307	AT&T CALNET 3 SCADA LDWTP	R	5/24/2023		70.05	044895	70.05
0035	I-202305181292	BRADY INDUSTRIES MATERIALS & SUPPLIES	R	5/24/2023		563.99	044896	563.99
0048	I-202305181308	CBC COMPANIES-FACTUAL DATA UB CREDIT CHECKS	R	5/24/2023		17.50	044897	17.50
0062	I-202305181286	CSG CONSULTANTS, INC. CODE ENFORCEMENT	R	5/24/2023		4,160.00	044898	4,160.00
0086	I-202305181293	FOLCHI LOGGING & CONSTR., INC. SNOW DAMAGE REPAIR	R	5/24/2023		332.48	044899	332.48
0090	I-202305181290	GRAINGER SEWER SUPPLIES	R	5/24/2023		18.90	044900	18.90
0105	I-202305181299	INTERMOUNTAIN DISPOSAL REFUSE COLLECTION	R	5/24/2023		140.04	044901	140.04
0111	I-202305181296	JEFFERSON SUPPLY COMPANY MATERIALS & SUPPLIES	R	5/24/2023		58.96	044902	58.96
0136	I-202305181310	MANHARD CONSULTING PLANNING SERVICES	R	5/24/2023		320.00	044903	320.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0154	I-202305181289	NORTHERN CALIFORNIA GLOVES WATER/SEWER MATERIALS	R	5/24/2023		90.89	044904	90.89
0159	I-202305181295	OFFICE DEPOT OFFICE SUPPLIES	R	5/24/2023		158.05	044905	158.05
0174	I-202305181300	PLANWEST PARTNERS FEASIBILITY STUDY	R	5/24/2023		4,626.59	044906	4,626.59
0209	I-202305181303	SIERRA BOOSTER PUBLIC HEARING NOTICE	R	5/24/2023		50.00	044907	50.00
0218	I-202305181291	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	5/24/2023		1,024.00	044908	1,024.00
0234	I-202305181288	SUPERIOR POOL PRODUCTS, LLC POOL EQUIP REPAIR	R	5/24/2023		167.24	044909	167.24
0235	I-202305181298	SUSAN SCARLETT ACCOUNTNG SERVICES/REIMBURSE	R	5/24/2023		5,284.72	044910	5,284.72
0260	I-202305181305	VERIZON WIRELESS CITY CELL PHONES	R	5/24/2023		281.49	044911	281.49
0260	I-202305181306	VERIZON WIRELESS CITY LANDLINES	R	5/24/2023		564.32	044912	564.32
0269	I-202305181309	XEROX FINANCIAL SERVICES COPIER LEASE	R	5/24/2023		268.13	044913	268.13
1	I-202305181294	G TRIMMING SERVICES TREE REM	R	5/24/2023		200.00	044914	200.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	26	0.00	25,911.52	25,911.52
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	26	0.00	25,911.52	25,911.52

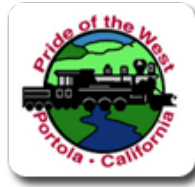


\*\* REGISTER GRAND TOTALS \*

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	26	0.00	25,911.52	25,911.52
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	26	0.00	25,911.52	25,911.52

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
100	5/2023	13,779.70CR
207	5/2023	650.00CR
208	5/2023	6,382.01CR
215	5/2023	250.00CR
710	5/2023	2,035.33CR
720	5/2023	2,406.57CR
730	5/2023	407.91CR
=====		
ALL		25,911.52CR



**City of Portola  
Minutes  
Regular Meeting  
April 26, 2023 06:00 PM  
35 Third Ave Portola 96122  
<https://www.cityofportola.com/>**

**COUNCILMEMBERS**

Mayor Bill Powers • Mayor Pro Tem Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner • Councilmember Jim Murphy

**1. Call to Order**

The meeting was called to order at 6:00 pm by Mayor Bill Powers.

A. Pledge of Allegiance  
Lead by Mayor Bill Powers

B. Roll Call  
Present: Mayor Bill Powers, Mayor Pro Tem Pat Morton, Councilmember Stan Peiler, Councilmember Leah Turner  
Staff Present: Interim City Manager - Jon Kennedy, Deputy City Clerk - Jason Shaw, Financial Officer - Susan Scarlett (remotely), City Attorney - Steve Gross (remotely), City Council Vacancy Applicant - Jim Murphy

**2. Public Comments**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "**PUBLIC COMMENT**" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

Tracey Ferguson, Plumas County Planning Director, left a public comment that explained Plumas County had \$400,000 for micro-enterprise loans through the CARES ACT. Guidelines would be released on May 1st, applications are due by July 31st.

**3. CITY COMMUNICATIONS**

A. City Council Communications / Committee Reports

Councilmember Leah Turner: Nothing to Report

Councilmember Stan Peiler: Attended the latest Plumas County Transportation Committee meeting.

Mayor Pro Tem Pat Morton: Attended the latest LAFCo meeting.

Mayor Bill Powers: Attended the latest LAFCo meeting. The latest budget summary was discussed and efforts are being made to reduce costs. The City of Portola contributes 50% of the funding to LAFCo while having only 10% of the population of Plumas County. Attended the Airport Commission meeting. He wanted to note that the green waste day for the City of Portola should be sometime in June. Finally, he participated in a trip, funded by a grant from Naked Whales Research, that took disadvantaged kids to Fort Bragg for the weekend to study marine mammals and how humans impact the environment.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

No communications from staff. No Fire report. No Sheriff's report. No Air Quality report.

C. City Manager Report

Ramping up community clean up program with a focus on the North side of town. California OES and FEMA visited on Wednesday to assess the damage caused by the 2023 winter storms. The full extent of the damage from the storms is currently unknown. Attended the Solid Waste Task Force meeting and remotely attended the Plumas County Board of Supervisors meeting.

4. **Consent Agenda**

A. **Claims**- Adopt Resolution No. 2545 authorizing payment of claims for the period of March 23, 2023 through April 26, 2023Accounts Payable: \$324,185.52Payroll: \$56,569.67Total: \$380,755.19AP Special Check #44744AP Check Run #44745- 44837AP Refund Checks #44838 - 44840Payroll Check Run #17244 - #17247 Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Stan Peiler.

The motion passed with the following vote:

4 **In Favor**   0 **Opposed**  
0 **Abstained**   0 **Absent**

Councilmember Leah Turner asked for clarification on why consulting fees were higher this month verse the previous month. Interim City Manager Jon Kennedy clarified that the consultants didn't work as many days last month as this month. No public comments.

B. **Minutes** - Approval of Minutes from March 22nd, 2023 Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Stan Peiler.

The motion passed with the following vote:

4 **In Favor**   0 **Opposed**  
0 **Abstained**   0 **Absent**

No comments.

5. **Appointment**

Motion to appoint Jim Murphy to fill the vacancy on the City Council.

Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers**   Aye **Mayor Pro Tem Pat Morton**   Aye **Councilmember Stan Peiler**   Aye **Councilmember Leah Turner**

6. **City Council Reorganization / Oath of Office**

Deputy City Clerk Jason Shaw administered the Oath of Office to Jim Murphy. The City Council made no other changes to the organization of the City Council and will select committee appointments at a later date. No public comments.

7. **Renew State of Emergency Proclamation**

Interim City Manager Jon Kennedy explained this needed to be renewed in order to continue the City's state of emergency. It's the same state of emergency proclamation that was presented before. No public comments.

Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers**   Aye **Mayor Pro Tem Pat Morton**   Aye **Councilmember Stan Peiler**   Aye **Councilmember Leah Turner**   Aye **Councilmember Jim Murphy**

8. **Discussion about Virtual Meetings**

Councilmember Leah Turner expressed that she wanted to go back to regular meetings only. Councilmember Stan Peiler stated he still wanted to continue to broadcast the meeting virtually but to disallow public comments from online. The City Council then discussed the pros and cons on the different ways the Council could take comments from the public.

City Attorney Steve Gross provided guidance on the ways public meetings could be conducted under the Brown Act, including if Councilmembers wanted to attend remotely.

Josh Hart and Lindsey Shaw from the public commented that they would prefer things we left as they were.

Cal and Leslie Chrysler from the public commented that they were in favor of allowing only those in person for the City Council meetings to leave public comments.

Motion to continue to broadcast the City Council meetings over audio and video but during the meeting only those in person will be allowed to comment publicly.

Councilmember Leah Turner motioned to approve. A second was made by Councilmember Stan Peiler. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy**

**9. Plumas County 2021 Wildfires Long-Term Recovery Plan Process Informational Briefing #2**

Plumas County Planning Director Tracey Ferguson gave the second presentation of the Plumas County wildfires long-term recovery process informational briefing.

**10. Public Comment - 2023/2024 Budget Preparation**

Financial Officer Susan Scarlett explained that this was the second opportunity for the public to comment on the City's budget. There were no public comments.

Financial Officer Susan Scarlett asked the City Council how much the LAFCo budget would be. Mayor Bill Powers said he could not recall the exact amount but it was between \$49,000 and \$50,000.

**11. Adjournment**

Mayor Bill Powers adjourned the meeting at 7:42 PM



**City of Portola  
Minutes  
Special Meeting  
May 17, 2023 03:30 PM  
35 Third Ave Portola 96122  
<https://www.cityofportola.com/>**

**COUNCILMEMBERS**

Mayor Bill Powers • Mayor Pro Tem Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner • Councilmember Jim Murphy

**1. Call to Order**

The meeting was called to order at 3:30 pm by Mayor Bill Powers.

**A. Roll Call**

Present: Mayor Bill Powers, Mayor Pro Tem Pat Morton, Councilmember Stan Peiler, Councilmember Leah Turner, Councilmember Jim Murphy  
Staff Present: Interim City Manager - Jon Kennedy, Deputy City Clerk - Jason Shaw, Financial Officer - Susan Scarlett, Director of Public Works - Todd Roberts

**2. Public Comments**

Sheriff Todd Johns made a public comment about a threat that was made towards the Middle School in Portola. They identified the individual who made the call and there is no outstanding threat to the school or community.

Carol Mero made a public comment in opposition to a proposal by Hat Creek Construction to open a temporary asphalt plant near Delleker.

**3. Mayor Committee Appointments**

Mayor Bill Powers reorganized the Council committee appointments.

Councilmember Leah Turner was added to the Abandoned Vehicle Abatement Committee.

Mayor Pro Tem Pat Morton was made a permanent member of the Plumas County LAFCo Commission. Councilmember Jim Murphy was made an alternate member.

Mayor Pro Tem Pat Morton replaced Councilmember Stan Peiler on the Transportation Commission.

Councilmember Jim Murphy replaced Interim City Manager Jon Kennedy on SCORE.

Councilmember Leah Turner was added to the Emergency Services Policy Committee.

Councilmember Jim Murphy was added to the Finance Administration Committee.

Councilmember Stan Peiler was added to the Infrastructure Committee.

Councilmember Jim Murphy was added to the Fire Department Advisory Committee.

**4. 2023/2024 Budget Workshop**

Financial Officer Susan Scarlett reviewed the draft budget in detail at the workshop. It was noted that the insurance rate numbers would change in the budget as there was a large increase in some insurance rates. Add on items were reviewed and the Council was asked which items should be included in the draft budget going forward. All items on the Add On list were approved including a 7.125% COLA adjustment for employees.

**5. Adjournment**

Mayor Bill Powers adjourned the meeting at 6:04 PM

