

**REGULAR MEETING MINUTES  
PORTOLA CITY COUNCIL  
35 THIRD AVENUE | PORTOLA, CA 96122  
JANUARY 13, 2021 | 6:00 P.M.**

**1. CALL TO ORDER**

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Member of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Councilmembers Tom Cooley, Phil Oels, Stan Peiler, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, and City Planner Karen Downs were also present. Deputy City Clerk Tara Kindall was absent.

**3. PUBLIC COMMENT**

Mayor Powers called for any public comment. There were no comments submitted in writing prior to the meeting regarding general comment and no one on the Zoom meeting platform engage in making any comments via the live streaming or chat platform.

**4. CITY COMMUNICATIONS**

**A. City Council Communications/Committee Reports**

Councilmember Peiler reported that he will be utilizing some training webinars that pertain to City Councilmembers.

Councilmember Cooley reported that he attended several sub committee meetings for the fire group

Councilmember Oels had nothing to report.

Mayor Pro Tem Morton reported that she was busy with the Angel program, which provided Christmas for 192 kids.

Mayor Powers reported that he had a teleconference with Chris Carlton, Forrest Supervisor.

**B. Staff Communications/Fire Chief Report**

Fire Chief report: there were 11 medical calls, two fire alarms, one trash fire, one bonfire, and one smoke check for a total of 16 call for Portola. Chief Frank also provided an article that was in the Sierra Booster that detailed EPFRPD helped Santa deliver bicycles, helmets, and candy on December 11<sup>th</sup>.

Finance Officer Scarlett reported that the Audit is complete.

Julie Ruiz with Air Quality reported that the current air quality is very poor and there is a curtailment in place at this time.

**C. City Manager Report**

City Manager Knox reported that City Hall is in the process of remodeling that is made possible through the SB2 grant to help with streamlining permitting; a vaccinations schedule for COVID-19 was released from Plumas Health and indicates that City Staff and Council should receive the vaccines soon, however, after discussions with Plumas Health it will depend on how many vaccines they receive when there will be vaccines for the City and she will keep Council posted; work continues on the fire transition, the Southside fire station is going through an update to get it ready for the crew, there are some items that will require a budget amendment; *Protecting Your City From Wildfire* conference is on February 2<sup>nd</sup> and 3<sup>rd</sup>, Renegade Light Parade was a success and people are asking that it become a yearly event; Cal Osha new requirements for COVID-19 are now in place at City Hall, the stay at home order has been lifted, Plumas County remains in the purple tier.

**5. CONSENT CALENDAR**

Councilmember Oels moved and Mayor Pro Tem Morton seconded a motion to approve the consent calendar as submitted:

**A. Minutes** – Adopt the minutes of the City Council Regular meeting held on October 14, 2020.

**B. Claims** – Adopt Resolution No. 2453 authorizing payment of claims for the period of November 24, 2020 through January 6, 2021

Accounts Payable:	\$ 203,302.72
Payroll:	<u>\$ 123,605.98</u>
Total:	\$ 326,908.70

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.  
Roll call vote, no: none.

## 6. ORDER OF BUSINESS

### A. Committee Appointments.

Mayor Powers reviewed the committee appointments and conferred with the members of the committees that they were still interested in serving on them. City Manager Knox noted for Council that Plumas County Transportation Commission does not need an alternate and the meetings are on Monday not Wednesday. The Emergency Services Policy Committee consists of the City Manager and the Mayor, so Bill Powers would replace Phil Oels on this committee.

### B. General Plan Process.

City Planner Karen Downs reviewed with Council a public participation plan. This item was requested by Council on December 9, 2020 for each element of the General Plan. Councilmember Cooley would like to add Press Releases to Plumas News under the publicize the workshops piece and wondered how much latitude is allowed once the plan is complete. City Planner Downs stated the plan sets the course for future growth, however there is no set date for completion of projects stated in the plan. Councilmember Oels was concerned about public participation.

### C. Comment letter for a Plumas County Special Use Permit application.

City Manager Knox explained that this project is not a City project or within the City limits. The item before Council tonight is for their consideration to comment to Plumas County concerning the Special Use Permit Application from Hat Creek Construction for the use and expansion of an existing permitted aggregate mine and associated portable asphalt batch plan located at 77413 Meadow Way. City Planner Downs explained that while this project is in the County, it is within the City's sphere of influence. She went on to relate the overall description of the operation of this project. Staff has reviewed this project with CEQA guidelines and the need for further information is included in the draft letter. City Attorney Gross also outlined some items that Council may want to consider including in this letter. Mayor Powers then asked City Manager Knox to read into the record comments received before the meeting by the public on this item. City Manager Knox stated that the first item is a *Petition Against Pit Mine Operation in North Portola* that was submitted by many people so she will read the petition in full and then the list of individuals who signed and sent this petition to the City for inclusion in the public comment section of this item. The petition opposes the large scope of this project and its significant impact on Portola residents. The following individuals submitted this signed petition: Kayla Hafen, Mark Hafen, Janice Becker, David Becker, Betsy Oltmann, Steve Oltmann, James Miller, Gayanna Miller, Michael Marquette, Edeltraud Marquette, Robert Moreno, Cristina Moreno, Will Aaronson, Steve Savin, Stephen Tange, Steven Haag, Paul Stringham, Cheryl Bakall, Ergun Bakall, Robert Coler, Robert Dunhouse, Angie Wiskocil, John Wiskocil, Mike Clothier, Teri Crosby, William Mullens, Channing Smith, Patricia Black, Thomas

Black, Timothy Pennington, Brian Smith, Shannon Smith, Kathryn Roberts, Mark Roberts, Warren Simison, Karen Marrs, Brian Rodrigues, Paul Blackburn, and Carol Mero. Other emailed correspondence was read into the record from: Carol Mero, Larry M. Cooper, Lisa Fredrikson, Heidi Hart, Grizzly Ranch Conservancy Board of Directors: Donna Lindquist, Andy Norris, Kathy Roberts, Melissa Pennington; Judd and Teresa Stark, Joanne and George Papa, Kayla and Mark Hafen, Janice and David Becker, Linda Judge, Donna and Bob Lindquist, Betsy Oltmann, Terry Limpert, James and Gayanna Miller, Dave Valle, Robert and Cristina Moreno, Tori and William Aaronson, Steve Savin, Stephen Tange, Steve Oltmann, Steve Haag, Paul Stringham, Mary Beth Limpert, Ergun and Cheryl Bakall, Robert Dunhouse, William Mullens and Channing Smith, John and Laurine Prinvale, Kathryn Roberts, Cindy Noble, Laura Ashkin, Christopher Stanton, Warren Simison, LouRene Fitzsimmons, Derek Williams and Kendal Logan-Williams.

Mayor Powers then opened the item to comment from anyone who has joined in the meeting tonight. Josh Hart spoke in opposition of the project. Jason Christian spoke in opposition of the project. Nate Donney is in opposition of the project. Terrie is in opposition of the project. Brenda Compton encouraged Council to consider the success rate of the contractor, Valari Simison noted that her husband Warren submitted a letter with 146 signatures in opposition to the project and she is in opposition to the project. Bab Battistoni is in opposition to the project. Mark Roberts is in opposition to the project. Perry Thompson, with Hat Creek Construction, spoke about the project and the company's needs on a normal basis. Laurie Marquette feels the amount of water in the request is grossly underestimated. Lori and Stephen Tange are in opposition to the project. Kathy Roberts mentioned fire safety. Valari Simison stated the amount water proposed is extremely high. Janet Fins is in opposition to the project. David Valle spoke in opposition of the project. Chris Stanton and Laura Ashkin spoke in opposition of the project. Ms. Carlyle spoke in opposition of the project. Mr. and Mrs. Trenner are in opposition of the project. Mayor Powers closed public comment.

Council discussion ensued. City Attorney Gross suggested that staff revise and finalize the letter to include concerns received by the public that may not be included in the draft.

Councilmember Oels moved and Councilmember Cooley seconded a motion to direct staff to revise and finalize the letter in coordination with the mayor and authorize the mayor to sign the letter to include public comment made tonight.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried

Roll call vote, no: none.

## **7. ADJOURNMENT**

There being no further business Mayor Powers adjourned the meeting at 9:16 p.m.

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Tara Kindall, CMC  
Deputy City Clerk