

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday, October 9, 2013
7:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor John Larrieu
Mayor Pro Tem Phil Oels
Councilmember Juliana Mark
Councilmember Michelle Gault
Councilmember Pat Morton

City Staff

Interim City Manager Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
City Clerk Tiana Bradley
Planner Karen Downs

For additional information visit the City of Portola Web Page

www.ci.portola.ca.us

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-4216.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

**CITY COUNCIL AGENDA
REGULAR MEETING
OCTOBER 9, 2013 7:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

B. City Manager's Report

6. CONSENT CALENDAR

A. Minutes - Adopt the minutes of the Special Meetings held on September 5, 2013 and September 10, 2013 and the Regular Meeting held on September 25, 2013.

B. Claims -

1. Adopt Resolution No. 2179 ratifying payment of claims for the period of July 20, 2013 to September 20, 2013 (from the meetings of August 14, 2013, August 28, 2013, September 10, 2013, and September 25, 2013).

ACCOUNTS PAYABLE:	\$ 246,421.23
SALARIES:	<u>\$ 121,677.03</u>
TOTAL:	\$ 368,098.26

2. Adopt Resolution No. 2180 authorizing payment of claims for the period of September 21, 2013 through October 4, 2013.

ACCOUNTS PAYABLE:	\$ 196,143.73
SALARIES:	<u>\$ 16,969.85</u>
TOTAL:	\$ 213,113.58

7. PRESENTATION

A. Tom Hayes - Update on Eastern Plumas Health Care

8. ORDER OF BUSINESS

- A. **Utility Billing Policy** - Review the policy approved by the City Council on June 26, 2013 related to revisions to the City's utility billing procedures. Discussion, possible action.
- B. **Finance Update/Budget Amendment** - Consider budget amendments. Discussion, possible action.
- C. **Portola Resource Center Building Check Request** - Consider a request to issue a check for the Portola Resource Center property acquisition and be reimbursed from the State of California (CDBG Agreement). Discussion, possible action.
- D. **Woodbridge at Portola, LLC** - Review documents received regarding Chapter 11 bankruptcy. Discussion, possible action.
- E. **Grant Writing** - Consider directing staff to enter into a contract for grant writing services. Discussion, possible action.
- F. **Meeting Schedule** - Consider the cancellation of upcoming meetings due to holiday conflicts. Discussion, possible action

9. CLOSED SESSION

- A. **Anticipated Litigation** - Pursuant to Government Code Section 54956.9(d)(2); One Case

10. ADJOURNMENT