



**City of Portola
Minutes
Regular Meeting
October 12, 2022 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Pat Morton • Mayor Pro Tem Tom Cooley • Councilmember Phil Oels • Councilmember Stan Peiler • Councilmember Bill Powers

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Pledge of Allegiance

Lead by Mayor Pat Morton

B. Roll Call

Present: Mayor Pat Morton, Mayor Pro Tem Tom Cooley, Councilmember Phil Oels, Councilmember Bill Powers

Absent: Councilmember Stan Peiler

Staff Present:

Interim City Manager, Jon Kennedy

Deputy City Clerk, Jason Shaw

2. Public Comments

There were no public comments.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

City Council had nothing to report.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

For the fire report, Portola homecoming parade was a huge success. Open house on Halloween at the Portola North Side Station. 11 fire calls in Betchworth. 20 fire calls in Portola. For the police report, 450 calls in the dispatch total, 276 have been in the city of Portola.

C. City Manager Report

Interim Manager Kennedy provided an update on the Community Clean Up Program, the Wastewater Improvement grant through Prop 1, and introduced the progress made by the new Administrative Clerk, Jason Shaw.

4. Resolution No 2529 Concerning COVID Remote Meetings Councilmember Phil Oels motioned to approve. A second was made by Councilmember Bill Powers. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Bill Powers** Absent **Councilmember Stan Peiler**

5. Consent Agenda

- A. **Claims-** Adopt Resolution No. 2530 authorizing payment of claims for the period of September 29, 2022 through October 12, 2022

Accounts Payable: \$ 120,148.74

Payroll: \$ 20,334.48

Total: \$ 140,483.22

Payroll Checks 17195 - 17200

AP Run Checks 44286 - 44330

- B. Approval of September 28, 2022 Minutes

Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Bill Powers** Absent **Councilmember Stan Peiler**

6. Review of Municipal Services Review for Eastern Plumas Fire Agencies

Jennifer Stephenson gave an update on the MSR. She listed the challenges facing the various fire departments in Plumas county and the ways they can be solved. Conclusion of the review indicated the best future action is the formation of a new fire district. Steve Gross commented that it is a well written document and asked follow up questions. Jennifer stated that there are no known legal challenges. Mayor Morton asked follow up questions. Jennifer responded that she had 16 years experience making these reports and her team has done over 500 service reviews in total.

7. **LESSG Feasibility Draft and Presentation** Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Bill Powers** Absent **Councilmember Stan Peiler**

Mayor Pro Tem Tom Cooley provided a brief but comprehensive report on the LESSG Feasibility study which included future possible fee structures and overall composition of possible fire district. The new district would allow for better service. Interim City Manager Jon Kennedy praised the team for their efforts.

Action was taken to approve the draft report as presented and recognition there will be a special tax which was presented in the study.

8. Adjournment

Meeting adjourned at 7:43 PM by Mayor Pat Morton.