

# CITY OF PORTOLA

## CITY COUNCIL SPECIAL MEETING AGENDA

**Special Meeting**  
**Friday, August 2, 2019**  
**12:00 noon**



**City Hall Council Chambers**  
**35 Third Avenue**  
**Portola, CA 96122**  
  
**and**  
**208 Main Street**  
**Downieville, CA 95936**

### Councilmembers

Mayor Tom Cooley  
Mayor Pro Tem Phil Oels  
Councilmember Pat Morton  
Councilmember Bill Powers  
Councilmember Stan Peiler

### City Staff

Interim City Manager Leslie Chrysler  
Public Works Director Todd Roberts  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
City Clerk Melissa Klundby

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The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT CALENDAR:** These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com)

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. ORDER OF BUSINESS**

- A. **Fire Service Assessment** – Consider approval of Resolution No. 2405 authorizing Plumas County to place the Fire Service assessment on the tax roll. Discussion, possible action.

*Resolution No. 2405*

*A Resolution of the City Council of the City of Portola  
Requesting Collection of Charges on Tax Roll*

- B. **Computer Purchase and Upgrades** – Review a request for computer purchase and upgrades and approve a budget amendment. Discussion, possible action.

**4. RECESS** – The meeting will be recessed during transportation to Downieville

**5. RECONVENE** – The meeting will be reconvened at 280 Main Street, Downieville, CA

**6. ORDER OF BUSINESS (con't)**

A. **Inspection and Tour of the Downieville Classic Festival grounds.**

**7. RECESS** – The meeting will be recessed during transportation to Portola

**8. RECONVENE** – The meeting will be reconvened at 35 Third Avenue, Portola, CA

**9. ADJOURNMENT**