



## CITY OF PORTOLA CITY COUNCIL REGULAR MEETING AGENDA

**REGULAR MEETING**  
**WEDNESDAY, FEBRUARY 23, 2022**  
**6:00 P.M.**

**CITY HALL COUNCIL CHAMBERS**  
**35 THIRD AVENUE**  
**PORTOLA, CA 96122**

**COUNCILMEMBERS ATTENDING VIA TELECONFERENCE AS PERMITTED BY  
CALIFORNIA GOVERNOR NEWSOM EXECUTIVE ORDER N-29-20**

**COUNCILMEMBERS**

Mayor Pat Morton  
Mayor Pro Tem Tom Cooley  
  
Councilmember Phil Oels  
Councilmember Stan Peiler  
Councilmember Bill Powers

**CITY STAFF**

Interim City Manager Jon Kennedy  
Public Works Director Todd Robert  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
Finance Officer Susan Scarlett  
Deputy City Clerk Tara Kindall

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The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

As permitted by Executive Order N-29-20, proclaiming a State of Emergency in the State of California, the City Council Chamber at City Hall will not be accessible to the public for the City of Portola's February 23, 2022 Regular City Council meeting.

The City Council meeting is accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836.

Any person desiring to address the City Council on any item not on the agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Public comment will be accepted via email or chat on any item on the agenda at any time beginning at 6:00 p.m. and ending at the close of public comment on the item. Please direct your comments to Tara Kindall, Deputy City Clerk, [tkindall@cityofportola.com](mailto:tkindall@cityofportola.com) or access the chat function on the Zoom meeting platform during the live stream. Members of the public may submit their comments in writing to be included in the public record.

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Tara Kindall at [tkindall@cityofportola.com](mailto:tkindall@cityofportola.com) who will swiftly resolve such request.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under “Consent Calendar”. If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at 530.832.6801.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City’s public meetings. If special accommodation for the disabled is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page: [www.cityofportola.com](http://www.cityofportola.com).

**CITY COUNCIL AGENDA  
REGULAR MEETING  
FEBRUARY 23, 2022  
6:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

**5. CITY COMMUNICATIONS**

**A. City Council Communications/Committee Reports**

**B. Staff Communications/Sheriff’s Report/Air Quality Report**

**C. City Manager Report**

**6. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

**A. Minutes** – Adopt the minutes of the City Council Regular meeting held on November 10, 2021 and the City Council Special meeting held on November 19, 2021.

**B. Claims** – Adopt Resolution No. 2499 authorizing payment of claims for the period of February 5, 2022 through February 16, 2022.

Accounts Payable:	\$ 76,771.90
Payroll:	<u>\$ 43,410.45</u>
Total:	\$120,182.35

## **7. ORDER OF BUSINESS**

### **A. Lost and Found Gravel Grinder.**

Consideration of a request for funding for the Lost & Found Gravel Grinder Festival, 2022 – Requested amount \$16,847 – Discussion and possible action

### **B. Financial update to mid-year information.**

Finance Officer Susan Scarlett will update Council with information that was not available when she did the mid-year review. Discussion item only.

### **C. Resolution No. 2500 Concerning COVID Remote Meetings.**

Review Resolution No. 2500 which re-ratifies the proclamation of a state of emergency and re-authorize remote teleconference meetings of the legislative bodies of the City of Portola. Discussion and possible action.

*A Resolution of the City Council of the City of Portola proclaiming a local emergency persists, re-ratifying the Proclamation of a State of Emergency by Governor of California March 4, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of the City of Portola for the period of February 12, 2022 to March 11, 2020 pursuant to Brown Act provisions.*

## **8. ADJOURNMENT**