



**City of Portola  
Agenda**

**Regular Meeting**

**October 11, 2023 06:00 PM**

**35 Third Ave Portola, 96122**

<https://www.cityofportola.com/>

[t:https://zoom.us/j/3583067836](https://zoom.us/j/3583067836)

Mayor Bill Powers • Mayor Pro Tem Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner • Councilmember Jim Murphy

**REASONABLE ACCOMMODATIONS**

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. at the City Hall Council Chambers. Your interest and participation is encouraged and welcome.

As a courtesy, The City Council meeting is also accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836. **Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.**

Any person desiring to address the City Council or any committee, commission or agency under the jurisdiction of the City Council, on any item not on the agenda may do so during public comment period. Public comment during the meeting will be accepted in person only.

Public Comment can be made by clicking on the "[comment](#)" section directly from the agenda, next to each agenda item.

Public comment will also be accepted via email sent to Deputy City Clerk, [admin@cityofportola.com](mailto:admin@cityofportola.com) which if received at least 24 hours prior to commencement of the meeting will be distributed to the Council and posted to the City's website prior to the meeting.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

**1. Call to Order**

- A. Pledge of Allegiance
- B. Roll Call

**2. Public Comments**

**Discussion**  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "**PUBLIC COMMENT**" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

### 3. CITY COMMUNICATIONS

Discussion  [Comment](#)

- A. City Council Communications / Committee Reports
- B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report
- C. City Manager Report

### 4. Consent Agenda

Discussion  Possible Action  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. **Claims-** Adopt Resolution No. 2561 authorizing payment of claims for the period of September 28th, 2023 through October 11th, 2023. Accounts Payable: \$181,260.32 Payroll: \$24,683.63 Total: \$205,943.95  
AP Check Run #45259 - 45297  
Payroll Check Run #17311 - 17312
- B. Approval of the Minutes from 9-27-23

### 5. City Engineer employment agreement amendment

Discussion  Possible Action  [Comment](#) [View Item](#)

Amend City Engineer Dan Bastian's contract to extend term to February 2024

### 6. Part Time City Planner

Discussion  Possible Action  [Comment](#) [View Item](#)

Discussion on adding a Part Time Planner position.

### 7. ARPA Update and Discussion

Discussion  Possible Action  [Comment](#) [View Item](#)

Discuss ARPA funds activity and possible future uses

### 8. Councilmember Discussion on informational matters - Councilmember Murphy

Discussion  Possible Action  [Comment](#)

Council discussion on items being regularly reported to councilmembers.

### 9. Adjournment