

**PORTOLA CITY COUNCIL  
MEETING MINUTES  
August 14, 2019  
6:00 p.m.**

**1. CALL TO ORDER**

Mayor Cooley called the meeting to order at 6:00 pm.

**2. PLEDGE OF ALLEGIANCE**

Mayor Cooley led the Council in a moment of silence followed by the making of the pledge of allegiance.

**3. ROLL CALL**

Councilmembers Morton, Powers, Peiler, and Mayor Cooley were present. Mayor Pro Tem Oels appeared telephonically at the agendized location.

Interim City Manager, Leslie Chrysler and City Clerk, Melissa Klundby were also in attendance.

**4. PUBLIC COMMENT**

Joyce Holt commented that she had received a letter for weed abatement from Kevin Sankey, Code Compliance Officer. Joyce commented that the letter was very hostile and threatening and requested that the City look into a volunteer program for weed abatement if they were going to mail letters that stated that they would get a lien on their property if the abatement was not done. Joyce noted that there are many seniors and disabled who do not have the means to accomplish the abatement.

Residents of the Portola Senior apartments commented that they are unhappy with the new management's policies and raised concerns over the emergency evacuation plan for the complex. Chief Frank responded that the City and Fire Department will be meeting to discuss the evacuation plan and debris cleanup on site.

**5. CITY COMMUNICATIONS**

**A. City Council/Committee Reports**

Councilmember Morton reported on her attendance at the Downieville downhill.

Councilmember Peiler reported on his attendance at the Eastern Plumas Fire Department Board Meeting.

Councilmember Powers reported on his attendance at the Plumas LAFCo meeting and discussions with representatives from the Sierra Climate Adaptation and Mitigation Partnership

Mayor Cooley reported the below:

- Meeting with Ross Bruce from State Assemblymen Brian Dahle's office
- Attendance at the Downieville downhill
- Attendance at the Western Pacific celebration

- A meeting with Senator Doug LaMalfa
- Attendance at the Plumas LAFCo meeting
- Attendance at a meeting with the Eastern Plumas fire departments regarding a possible future collaboration of efforts.
- Attendance at the Eastern Plumas Fire Department Board Meeting

## B. Staff Communications/Fire Chief Report

Fire Chief Bob Frank delivered the monthly call log; which included: 23 medical calls, 2 vehicle accidents and 1 illegal burn pile call. He also reported on the status of the AED program.

## C. City Manager Report

Interim City Manager, Leslie Chrysler, reported on the following:

- Attendance at the Downieville downhill
- A visit from Jackson Webster who is working on the SRF project
- A training attended by Kevin Sankey
- A training attended by Chancy Weaver
- State inspection of the landfill
- Attendance at a meeting with the Eastern Plumas fire departments regarding a possible future collaboration of efforts.
- Purchase of new office computers
- A meeting with Liberty Energy on an electric vehicle charging station
- The new City Manager start date of September 9, 2019
- Potential cancelation of the August 28, 2019 City Council meeting

## 6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on July 24, 2019 and the Special Meeting held on August 2, 2019.
- B. Claims** – Adopt Resolution No. 2406 authorizing payment of claims for the period of July 20, 2019 through August 9, 2019.

***Resolution No. 2406***  
***A Resolution of the City Council of the City of Portola***  
***Authorizing Payment of Claims for the Period***  
***July 20, 2019 through August 9, 2019***

Finding no Council or public comment Councilmember Morton made a motion to adopt the minutes of the meeting held on July 24, 2019 and the Special Meeting held on August 2, 2019 and Resolution 2406 authorizing payment of claims for the period of July 20, 2019 through August 9, 2019. Councilmember Powers seconded the motion and it carried unanimously following a roll call vote.

## 7. REGULAR ORDER OF BUSINESS

- A. **Resolution 2407- Climate Change**- Receive a report from the Climate Change Ad Hoc Committee and review Resolution No. 2407 A Resolution of the City Council of the City of Portola Recognizing the Negative Effects of Climate Change and Requesting Legislative Action. Discussion and possible action.

Leslie Chrysler presented the staff report and Resolution. Mayor Cooley asked for public and Council comment. Finding none, Councilmember Powers made a motion to adopt Resolution No. 2407 A Resolution of the City Council of the City of Portola Recognizing the Negative Effects of Climate Change and Requesting Legislative Action. Councilmember Morton seconded the motion and it was unanimously approved following a roll call vote. Robin Anderson thanked the Council.

- B. **City Manager Employment Agreement** – Review Agreement for employment with Lauren Knox as the City Manager commencing September 9, 2019. Discussion and possible action.

Leslie presented the employment agreement with Lauren Knox as the City Manager commencing September 9, 2019. Leslie discussed the highlights of the contract. Mayor Cooley asked for public and Council comment. Finding none Councilmember Powers made a motion to approve the agreement with Lauren Knox as the City Manager commencing September 9, 2019. Councilmember Morton seconded the motion and it was unanimously approved following a roll call vote.

- C. **City Engineer Employment Agreement** – Review Agreement for employment with Daniel Bastian as the City Engineer. Discussion and possible action.

Leslie presented the staff report and agreement for employment with Daniel Bastian as the City Engineer. Mayor Cooley asked for public comment and Bob Morton requested clarification of the “North Loop”. Clarification was provided. Councilmember Morton made a motion to approve the agreement with Daniel Bastian as the City Engineer. Councilmember Peiler seconded the motion and it was unanimously approved following a roll call vote.

## 9. ADJOURNMENT

The Council adjourned at 6:57 pm

Respectfully Submitted,

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Melissa Klundby, City Clerk